



**DARLINGTON**

Borough Council

# Economy and Resources Scrutiny Committee Agenda

10.00 am, Thursday, 5 January 2023

Council Chamber, Town Hall, Darlington, DL1 5QT

**Members of the Public are welcome to attend this Meeting.**

1. Introductions/Attendance at Meeting
2. Declarations of Interest
3. To Approve the Minutes of the Meeting of this Scrutiny Committee held on 3 November 2022 (Pages 3 - 8)
4. Medium Term Financial Plan 2023/24 - 2026/27 –  
Report of the Assistant Director – Resources  
(Pages 9 - 76)
5. Performance Indicators –  
Report of the Assistant Director – Community Services, the Assistant Director –  
Economic Growth, the Assistant Director – Law and Governance, the Assistant Director –  
Housing and Revenues, and the Assistant Director - Resources.  
(Pages 77 - 88)
6. Work Programme –  
Report of the Assistant Director – Law and Governance  
(Pages 89 - 98)
7. SUPPLEMENTARY ITEMS (if any) which in the opinion of the Chair of this Committee are  
of an urgent nature and can be discussed at this meeting

8. Questions



**Luke Swinhoe**  
**Assistant Director Law and Governance**

**Friday, 23 December 2022**

**Town Hall**  
**Darlington.**

**Membership**

Councillors Boddy, Crudass, Harker, L Hughes, Mrs D Jones, Lee, McEwan, Mills, Paley, Wright and Mrs H Scott.

If you need this information in a different language or format or you have any other queries on this agenda please contact Shirley Wright, Democratic Manager, Operations Group, during normal office hours 8.30 a.m. to 4.45 p.m. Mondays to Thursdays and 8.30 a.m. to 4.15 p.m. Fridays E-mail: [shirley.wright@darlington.gov.uk](mailto:shirley.wright@darlington.gov.uk) or telephone 01325 405998

## ECONOMY AND RESOURCES SCRUTINY COMMITTEE

Thursday, 3 November 2022

**PRESENT** – Councillors Mrs H Scott (Chair), Boddy, Crudass, Harker, L Hughes, Lee and McEwan.

**APOLOGIES** – Councillors Mrs D Jones, Mills, Paley and Wright.

**OFFICERS IN ATTENDANCE** – Mark Ladyman (Assistant Director Economic Growth), Brett Nielsen (Assistant Director Resources), Anthony Hewitt (Assistant Director Highways and Capital Projects), Anthony Sandys (Assistant Director - Housing and Revenues), Brian Robson (Head of Capital Projects), Claire Gardner-Queen (Housing Manager), Andrew Perkin (Business Growth and Investment Manager), Lee Downey (Complaints and Information Governance Manager), Shirley Wright (Democratic Manager) and Michael Conway (Mayoral and Democratic Officer).

### ER18 DECLARATIONS OF INTEREST

There were no declarations of interest reported at the meeting.

### ER19 MINUTES

Submitted – the Minutes (previously circulated) of the meeting of this Scrutiny Committee held on 1 September 2022.

**RESOLVED** – That the Minutes be approved as a correct record.

### ER20 CUSTOMER SERVICES DIGITAL STRATEGY

The Head of Housing gave a presentation on the progress of the Council's Customer Services and Digital Strategy Review.

The presentation covered the vision of the Strategy which aimed to deliver excellent customer services which were easy to use, provided value for money to all the Borough's residents, and, wherever possible, provided digital access to all of the Council's services, together with the key progress to date and the focus for the next 12 months' ahead.

Discussion ensued on the need to work collaboratively with other large organisations which were also moving to digital access for services, workshops which were being developed through Learning and Skills to offer training for those who wanted to develop their skills; the need for all staff to be aware of the differing needs and abilities of residents in being digitally engaged; and the resources available through Customer Services to ensure that those residents who did not use online services, were supported either in person or via the telephone.

Members also suggested that to make it easier for those having difficulty completing on-line forms, all forms should readily and clearly include a contact number for assistance.

**RESOLVED** – That the progress to date on the Customer Services and Digital Review Strategy be noted and that a further update report be submitted to the meeting of this Scrutiny

Committee scheduled for 2 February 2023.

## **ER21 COMPLAINTS MADE TO THE LOCAL GOVERNMENT OMBUDSMAN**

The Assistant Director Law and Governance submitted a report (previously circulated) together with a report (also previously circulated) which was scheduled to be considered by Cabinet at its meeting on 6 December 2022, in relation to the outcome of cases which had been determined by the Local Government and Social Care Ombudsman (LGSCO) and the Housing Ombudsman Services (HOS).

It was reported that during the period 1 April to 30 September 2022, 15 complaints had been determined by the LGSCO with none in relation to the HOS, with two of those complaints being upheld, one in relation to how the Council had dealt with an appeal for home to school transport which had resulted in the Council agreeing to review the Appeal Panel's decision and policies and the second in relation to the failure on behalf of the Council to properly consider the findings and recommendations of an independent investigation carried out under the children's statutory complaints process

Further details on all of the cases on which the LGSCO had reached a decision were set out in the submitted report.

Members particularly highlighted the complaint in relation to the home to school transport appeal and discussion ensued more generally on digital access to meetings, including Council Committee meetings.

**RESOLVED** – (a) That the report be noted and Cabinet be advised that this Scrutiny Committee is satisfied with the outcome and organisational learning from the cases.

(b) That, as part of the Council's Digital Strategy vision, this Scrutiny Committee recommends that further work be undertaken to look at digital access to all of the local authority's meetings.

## **ER22 COUNCIL TAX EXEMPTION FOR CARE LEAVERS 2023-24**

The Assistant Director Housing and Revenues submitted a report (previously circulated) requesting Scrutiny Committee's views on a proposal to implement a Council Tax exemption for care leavers under the age of 25 from 1<sup>st</sup> April 2023.

It was reported that, since 2018, provision had been made in the Council Tax Support Scheme to provide care leavers under the age of 25 up to 100 per cent support with their Council Tax costs, however, as this was means tested, some young care leavers received less than 100 per cent support, depending on their income and other circumstances. If the proposal, under section 1a of the Local Government Finance Act 1992, was approved by Cabinet, it would mean that all care leavers under the age of 25 would receive full Council Tax exemption.

Reference was also made to the financial implications of the proposal, which, it was considered would be minimal, given that most care leavers under the age of 25 were already in receipt of support with their Council Tax costs under the existing scheme.

Discussion ensued on the responsibility of the Council to support young care leavers whilst they were developing their skills and confidence to live independently and the stability and assurances it would give them with their Council Tax costs.

**RESOLVED** – That the report be received and Cabinet be advised that this Scrutiny Committee supports the proposal.

#### **ER23 COUNCIL TAX SUPPORT - SCHEME APPROVAL 2023-24**

The Assistant Director Housing and Revenues submitted a report (previously circulated) requesting this Scrutiny Committee's views on the draft Council Tax Support Scheme for 2023-24 (also previously circulated) which was due to be considered by Cabinet at its meeting scheduled to be held on 8 November 2022.

The submitted report outlined the background to the approval of the last local Council Tax Scheme which had become operational with effect from 1 April 2022 and reminded Members that the Council was required to set a Council Tax scheme each year and that, as part of that scheme, was also required to consider whether any changes should be made to the existing scheme and, where any changes were made, consider what transitional protection, if any, should apply to anyone affected by those changes.

The submitted report set out the details of the proposed Scheme for 2023-24 and it was reported that there were no significant changes proposed to the existing scheme other than the proposal considered at Minute ER22 above in relation to care leavers under the age of 25.

**RESOLVED** – That the report be received and Cabinet be advised that it has no further comments to make on the proposed Council Tax Scheme for 2023/24.

#### **ER24 COUNCIL TAX ENERGY REBATE**

The Assistant Director Housing and Revenues submitted a report (previously circulated) advising Members of the delivery of the Council Tax Energy Rebate Scheme in 2022, which took place between April and August 2022.

It was reported that, in February 2022, the Government announced a package of financial support to help households with rising energy bills which included a £150 non-repayable payment for households in England in Council Tax Bands A to D, known as the Council Tax Energy Rebate, and £144 million of discretionary funding for Council's to support households who were in need but not eligible for the Council Tax Energy Rebate, known as the Discretionary Fund.

It was reported that a total of 45,026 Council tax Rebate payments had been made to eligible residents amounting to £6,753,900 and a total of 5,153 Discretionary Fund payments had been made amounting to £231,870.

The submitted report outlined the processes for the delivery of the scheme and the work which had been undertaken by staff, at short notice, to ensure that appropriate mechanisms

were in place to ensure that the payments were passed onto households.

**RESOLVED** – That the thanks of this Scrutiny Committee be conveyed to the staff involved in ensuring the efficient and effective delivery of the scheme.

## **ER25 DARLINGTON BUSINESS SUMMIT 2022**

The Chief Executive submitted a report (previously circulated) updating Members on the activities which took place as part of the Darlington Business Summit 2022, which was a three-day event for businesses and residents to find out what business opportunities were available in Darlington, with the aim of showcasing the information, support and opportunities for local businesses and promoting and supporting job opportunities for local residents looking for new employment or a change in career.

Details of the three-day programme were contained in the submitted report and it was reported that post evaluation feedback had identified that some applicants had progressed to job interview stage and many positive comments had been received by businesses who had participated.

Discussion ensued on the success of the event, the need to continue to monitor the job opportunities which were secured as a direct result of the Summit, together with those who were currently employed but looking for a change in career and subsequent specialist events which would focus on those sectors which were having particular difficulties in recruiting.

**RESOLVED** – That the update be noted.

## **ER26 ECONOMIC GROWTH STRATEGY FOR DARLINGTON - A FRAMEWORK FOR DISCUSSION**

The Chief Executive submitted a report (previously circulated) outlining the approach for the refresh of the Darlington Economic Strategy.

The Assistant Director reported that although there was no longer a legal requirement to produce a Local Economic Strategy, a strategy document continued to play a key role in setting out local ambitions to support marketing activities and awareness and a refreshed strategy would enable continued nurturing of the economy and ensure that Darlington could respond to current and future challenges and realise new and emerging opportunities.

The submitted report outlined the emerging economic drivers and challenges together with the aims and priorities of the Economic Growth Strategy

Reference was also made to the achievements and progress against the 2012-26 Strategy which had delivered on a number of the priority actions, identified a range of interventions for the Council and actions for partnership delivery and developed and progressed the wider local economy.

Discussion ensued on the success of the current strategy, the environmental issues which needed to be taken into account in refreshing the strategy such as climate change and the need to consult and work in partnership with local businesses to drive the strategy forward.

**RESOLVED** – That the update be noted and that interim progress reports on the refresh be submitted to this Scrutiny Committee every three months.

## **ER27 PROJECT POSITION STATEMENT AND CAPITAL PROGRAMME MONITORING - QUARTER 2**

The Group Director of Services submitted a report (previously circulated) together with a report (also previously circulated) scheduled to be considered by Cabinet at its meeting to be held on 8th November 2022 giving a summary of the latest capital resources and commitment position to inform monitoring of the affordability and funding of the Council's capital programme, together with an update on the current status of all construction projects which were currently being managed by the Council.

It was reported that the Council had a substantial annual construction programme of work which was delivering a wide range of improvements to the Council's assets and more critically to Council services and that there were currently 46 live projects being managed with an overall projected outturn value of £186.155 million and that the majority of the Council's projects were running to time, cost and quality expectations, however, they were being monitored in view of the current pressures on resources in the construction sector nationally.

**RESOLVED** – That the report be noted.

## **ER28 REVENUE BUDGET MONITORING REPORT 2022-23 - QUARTER 2**

The Group Director of Operations submitted a report (previously circulated) together with a report (also previously circulated) which was being considered by Cabinet at its meeting scheduled to be held on 8th November 2022.

It was reported that the Council's projected reserves at the end of 2022-23 were £22.662 million, a £1.351 million decline on the initial 2022-26 MTFP position and Members were advised that this reduction in reserves, included a brought forward amount of £0.384 million from 2021/22, £0.539 million of projected departmental overspend, and a decrease in corporate reserves of £1.196 million.

The Assistant Director Resources reported that of the £22.662 million projected reserves, there was a commitment to use £22.490 million to support years two to four of the current MTFP, leaving £0.172 million of unallocated reserves.

Discussion ensued on the projected overspend in Children's Services which was mainly due to an increase in the Adoption and Placements budgets and it was reported that although processes were in place to control the overspend, it was anticipated that there would be some unexpected movement within that budget with additional cases coming forward.

Particular reference was made to the employee pay award and it was reported that the 2022/23 pay award had assumed a pay award of three per cent, however, the pay award had been agreed at £1,925 across all pay scales, which equated to an average increase of 6.5 per cent for all employees and a budget pressure of £2.079 million. This had partly been offset by the decision to remove the increase in National Insurance which had been budgeted from April 2022.

**RESOLVED** – That the report be noted

**ER29 WORK PROGRAMME**

The Assistant Director Law and Governance submitted a report (previously circulated) requesting that consideration be given to the work programme of this Scrutiny Committee for the remainder of this Municipal Year.



**ECONOMY AND RESOURCES SCRUTINY COMMITTEE  
5 JANUARY 2023**

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**MEDIUM TERM FINANCIAL PLAN 2023/24 – 2026/27**

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**SUMMARY REPORT**

**Purpose of the Report**

1. To consider the Medium Term Financial Plan for 2023/24 to 2026/27.

**Summary**

2. Attached at **Appendix 1** is the MTFP report which has been approved by Cabinet as a basis for consultation.
3. Members received a briefing on this Plan by the Group Director of Operations on 14 December, 2022.

**Recommendations**

4. It is recommended that:
  - (a) Members are requested to consider the MTFP 2023/24 to 2026/27 and forward any views, and in particular, those in relation to those services and finances which are specifically within the remit of this Scrutiny Committee.
  - (b) That the Chair, in consultation with the Lead Scrutiny Officers supporting this Scrutiny Committee, be given authority to agree the Minutes of this Scrutiny Committee, to enable the Minutes to be considered at a Special Meeting of the Economy and Resources Scrutiny Committee scheduled to be held on 19 January 2023.

**Brett Nielsen  
Assistant Director Resources**

**Background Papers**

No background papers were used in the preparation of this report.

Brett Nielsen: Extension 5403

S17 Crime and Disorder	There are no specific crime and disorder implications in this report.
Health and Wellbeing	There are no issues relating to health and wellbeing which this report needs to address.
Carbon Impact and Climate Change	There are no specific carbon impact issues in this report.
Diversity	The report does not contain any proposals that impact on diversity issues.
Wards Affected	All wards are affected.
Groups Affected	No specific groups are particularly affected.
Budget and Policy Framework	This decision does not represent a change to the budget and policy framework.
Key Decision	The report does not require a key decision.
Urgent Decision	The report does not require an urgent decision.
Council Plan	The report contributes to the Council Plan in a number of ways through the involvement of Members in contributing to the delivery of the Plan.
Efficiency	The report contains updated information regarding efficiency savings contained in the MTFP.
Impact of Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers

## MAIN REPORT

### Information and Analysis

5. Cabinet at its meeting held on 13 December 2022, approved the attached Medium Term Financial Plan as a basis for consultation.
6. Each of the Council's Scrutiny Committee's will be meeting to discuss and consider the overall contents of the MTFP, however, Members are asked to particularly consider those services and finances within the plan which specifically relate to those areas within their remit, and forward any views to a Special Meeting of this Committee for consideration.
7. Once all the Scrutiny Committees have met, a further Special Meeting of this Committee will be held on 19 January 2023, to agree a formal response to Cabinet on behalf of all the Scrutiny Committees as part of the consultation. The Chairs of the other Scrutiny Committees will be invited to attend this meeting to present their findings and answer any questions.
8. In view of the timescales involved in responding to the consultation, it is not possible for the individual Scrutiny Committees to formally approve their Minutes prior to the Special Meeting of the Economy and Resources Scrutiny Committee on 19 January 2023, and it is therefore being suggested that authority be given to the Chairs, in consultation with the Lead Scrutiny Officers, to agree the Minutes in advance of the next Ordinary Meetings. The Minutes will still be an item on the agenda of the next meeting for formal approval as usual.

**SPECIAL CABINET  
13 DECEMBER 2022**

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**MEDIUM TERM FINANCIAL PLAN  
INVESTING IN AND DELIVERING SUCCESS FOR DARLINGTON**

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**Responsible Cabinet Member - Councillor Jonathan Dulston  
Leader and all Cabinet Members**

**Responsible Directors – Chief Officers Executive**

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**SUMMARY REPORT**

**Purpose of the Report**

1. To propose a Medium Term Financial Plan (MTFP) for 2023/24 to 2026/27 for consultation, including setting a budget and Council Tax increase for 2023/24.

**Summary**

2. The financial pressures on the public sector as a whole and the Council more specifically have been significant over the last couple of years in the aftermath of Covid, and this was on the background of a decade of significant financial challenge following the economic downturn and the reductions in public sector spending.
3. Through good leadership, governance, and financial management, coupled with value for money service delivery the Council has weathered the storms well, and has risen to the challenge by continuing to provide vital core services to the residents of Darlington, and investing the resources available in growing our economy to deliver success for the benefit of all.
4. The current economic climate however presents new and significant financial challenges to the Council's budgets. Rising inflation and interest rates, energy costs, post Covid demand in social care and national living wage rises are putting significant pressure on affordability and unless additional government funding is forthcoming the Council will need to undertake a fundamental review over the course of 2023 to decide what and how services will be delivered in the coming years.
5. The Council's key ambition is to grow the Darlington economy and attract companies into the area to create more and better paid jobs to ensure all our residents will benefit. However, it takes time for the full potential of this ambition to be realised, particularly in the current economic climate. We have made a great start with a number of central government departments making Darlington their northern base and other companies wanting to relocate to the area on the back of this. Darlington is definitely a destination place for businesses and this economic growth will help Darlington to thrive and meet its ambitions.

6. Darlington has been successful in securing funding from the Towns Fund and the Tees Valley Combined Authority (TVCA) funded Indigenous Growth Fund and is transforming the landscape of our town centre, building on the good progress made since 2015. Furthermore, significant investment is continuing with new housing across the Borough, investment at Bank Top, the Head of Steam Museum, Crown Street library and the Town Centre more generally including the Victorian Market and the Yards. All these investments will help further our ambition of making Darlington an attractive place with opportunity where people can invest, live and prosper.
7. In October 2021, the spending review announced a three-year local government settlement, although there was only a one-year financial settlement which is not helpful for planning purposes. The Chancellors Autumn Statement delivered on 17 November 2022 has confirmed this spending review still stands on a cash flat basis, with inflation of 1% to follow from 2025/26. There were also announcements of additional grant funding for social care and changes to the Council tax referendum limits which have been increased to 3% for Council Tax and 2% for Social Care Precept.
8. The Local Government Finance Settlement is not anticipated until week commencing 19 December, the consequence of this is that the draft 2023/24 Budget and MTFP has an eye to future years but does not seek to presume what the future will look like. It aims to ensure that the Council can set a legal budget in 2023/24 and continue to provide our core offer level of services to the residents of Darlington.
9. The Council has performed well in responding to the financial challenges and has taken early action in order to ensure that it is ahead of the curve and not therefore pushed into short term decisions. The Council operates at a statutory service level with a small provision for discretionary services and this is the base level the new MTFP has been prepared on.
10. A healthy level of reserves had been maintained for medium term stability and this is now a crucial component of the budget strategy given the unprecedented pressures faced in the coming year. The reserves will be utilised to meet the 2023/24 funding gap and allow time for detailed work to be completed on savings options during 2023.
11. In summary, if the recommendations are agreed, the Council can deliver a 2023/24 budget which will allow net revenue investment in Darlington and its residents of £119m and capital investment of £111m. It also allows time to undertake a detailed review of all service provision during 2023/24 to deliver savings required in future years.

### **Recommendation**

12. It is recommended that Cabinet approve for consultation the Revenue MTFP as set out in **Appendix 6** and the Capital programme as set out in **Appendix 7**, including the following:
  - (i) A Council Tax increase of 2.99% plus a 2% Adult Social Care Precept to help fund social care for 2023/24.
  - (ii) The Schedule of Charges as set out in **Appendix 3**.

## **Reasons**

13. The recommendation is supported by the following reasons:

- (a) The Council must set a budget for the next financial year.
- (b) To enable the Council to continue to plan services and finances over the medium term.
- (c) To ensure decisions can be made in a timely manner.
- (d) To ensure investment in our assets is maintained.

## **Chief Officers Executive**

### **Background Papers**

No background papers were used in the preparation of this report.

Elizabeth Davison: Extension 5830

S17 Crime and Disorder	The report contains proposals to continue to allocate resources in support of the Council's Crime and Disorder responsibilities
Health and Well Being	The report contains proposals to continue to allocate resources in support of the Council's Health and Well Being responsibilities
Carbon Impact and Climate Change	The proposals in the report seek to continue to support the Council's responsibilities and ambitions to reduce carbon impact in the Council and the Borough.
Diversity	There are no specific proposals that impact on diversity issues.
Wards Affected	All wards are affected
Groups Affected	All groups are affected by the Council Tax increase.
Budget and Policy Framework	The MTFP, Budget and Council Tax must all be decided by full Council
Key Decision	The MTFP, Budget and Council Tax must all be decided by full Council
Urgent Decision	The MTFP, Budget and Council Tax must all be decided by full Council
Council Plan	Within the constraints of available resources, it is necessary for the Council to make decisions involving prioritisation. The proposals contained in this report are designed to support delivery of the Council Plan within those constraints.
Efficiency	Efficiency savings which do not affect service levels have been included in the MTFP.
Impact on Looked After Children and Care Leavers	Children's social care continues to be resourced to provide good outcomes for Looked after Children or Care Leavers.

## MAIN REPORT

### Background and context

14. The Council has faced significant financial challenges over the last decade as the Government responded to the worldwide economic downturn by introducing public sector spending reductions. This has been exacerbated by the aftereffects of the pandemic, the Russia/ Ukraine conflict, inflation, rising interest rates and a growing demand for services, particularly in relation to social care, both Adults and Children's services.
15. The Council has to date performed well in responding to these challenges taking early decisions in order to ensure that it was ahead of the curve and was not pushed into short term decision making.
16. The Council's core offer budget which is based on statutory service provision along with a small discretionary provision is the starting position for the 2023/24 budget. The strategy to preserve reserves is now a crucial component of the budget strategy to allow time to see the impacts of the economic growth strategy come to fruition.
17. However, the recent economic events including rising interest rates and inflation have escalated the financial pressures faced to unprecedented levels and unless significant additional income, including funding from Government funding is forthcoming, the core offer moving forward will be unaffordable and need to be fully reviewed during 2023/24 to ensure the Council can maintain an affordable Medium Term Financial Plan.
18. Income and resource levels are discussed in detail later in the paper, however as the Local Government financial settlement won't be received until late December, along with the turbulent times we find ourselves in, it makes it challenging to predict expenditure and income levels moving forward. As a consequence, best estimates have been used and assumptions made on the impact of inflation and demand in 2022/23 going into 2023/24 and the income and resources we will receive in future years.

### Financial Analysis

#### Projected Expenditure

19. As noted previously the core offer budget and futures fund is the level on which the MTFP is based upon. Estimates attached at **Appendix 1** have been prepared based on current service levels and include known pressures and efficiencies which are summarised below and detailed in **Appendix 2**. The most significant are discussed in the following paragraphs. The assumptions used when preparing the estimates are set out at **Appendix 4**.

<b>Summary of Pressures</b>	<b>2023/24 £m</b>	<b>2024/25 £m</b>	<b>2025/26 £m</b>	<b>2026/27 £m</b>
Additional Savings offsetting pressures	(3.567)	(5.320)	(5.173)	(3.989)
Service Demand	2.509	2.671	1.838	2.037
Price Inflation	3.665	4.195	4.264	5.336
Reduced Income	0.493	1.009	1.170	1.231
Other	1.047	1.151	1.172	0.822
Energy	2.551	2.551	2.551	2.551
Pay award	3.870	3.946	4.026	4.106
	10.568	10.203	9.848	12.094

20. **Efficiencies/Savings** – there are significant anticipated savings over the life of the MTFP of £18.049m. Whilst there are immediate and continued demand pressures on Children’s Services, one particularly high-cost package is coming to an end saving £1.4m per annum during 2023/24. Furthermore, as the strengthening families programme comes into fruition there is an anticipated reduction in residential and independent fostering placements of £2.880m. The contribution for Concessionary fares has reduced saving £2.561m and the investment returns on our joint venture housing partnership have increased by £0.924m. The independent triannual review of the pension fund shows it is now fully funded and the contingency allocated for future increases can be released for the next three years saving £2.961m. Other efficiencies cut across all areas and include staff savings and a realignment of running costs achieved following the different ways of working throughout the pandemic.
21. **Increased Service demand** – the main area of increased demand is on children’s services which has seen the number of Looked After Children increase to 289 at the end of September 2022 from 273 in March 2022 and cases are becoming more complex with some of our children requiring significant support. Pressures in this area are being felt nationwide with some commentators noting the Covid pandemic has contributed to this increase. On the back of this demand there has also been more legal fees incurred. The ultimate aim of the strengthening families team is to improve outcomes for children, focus on prevention and reducing the number of children who need to come into care and ultimately reduce the budget pressure. This initiative and the work ongoing as a spend to save scheme, require funding for the next two years. Overall, the pressure on Children’s activities across the MTFP is £5.8m. Demand for school transport has increased due to increased operators’ costs, more routes and more children now accessing free transport due to a large increase in children qualifying for free school meals.
22. **Price Inflation** – is a significant strain on the budget at £17.460m over the MTFP and 67% of that strain is related to our adult social care contracts with a £11.6m pressure. The contracts are linked to various inflation factors including the Consumer Price Index which in September stood at 10.1%, the national living wage set at £10.42 per hour from 1 April 2023 – an increase of 9.7%, which automatically feeds through to the care providers. Also, the residential care contract contains an additional factor for utilities which has significantly increased for 2023/24, and impacts on the contract rate. Whilst this is a



significant pressure on the Council's finances the pressure on the care sector is recognised and these uplifts are required to ensure stability in a very fragile market.

23. **Energy Inflation** – given the enormity of the increases, the energy inflation has been stripped out of the normal inflation pressures. There is an anticipated £10.204m pressure across the MTFP which has arisen following the increases seen in electricity (215%) and gas (260%). This is in addition to the £966k added to the budgets this year. No one knows what the future holds for our energy prices, but the budget assumes no further increases in future years. This inflation needs no introduction, is being seen across the country and has a direct impact on our running costs, from the buildings we operate, the swimming pools we heat to the street lighting electricity usage. Our energy is purchased through the North East Procurement Organisation and the impact is not as high as it could have been as some of our fuel allocation has been pre-purchased. Energy efficiency measures are continually being looked at, for instance the LED street lighting programme, however the significant increase cannot be contained within existing budgets.
24. **Reduced Income** - The main areas of reduced income are the ending of specific grant funding received for Adult Social Care where the services need to continue. There is also an anticipated reduction in council tax income due to a slowdown in housing completions exacerbated by the Nutrient Neutrality ruling and interest rate rises.
25. **Other and Contingencies** – the main pressure against this heading is the increased finance costs on Council borrowing due to the interest rate rises. It is anticipated to be £2.221m across the MTFP. There is also ICT cost pressures for security and mobile data, staffing changes due to pension contributions and grade changes following job evaluation.
26. **Pay Award** – the 2022/23 pay award was settled at a flat rate of £1,925 per employee. The percentage increase was therefore different depending upon base salary; however, the average increase was 6.5%. The 2022/23 MTFP only budgeted for a 3% increase hence the pressure which is recurring each year. Given the high inflation rates a 5% award has been budgeted for in 2023/24 reverting back to 2% thereafter. Together this is a significant pressure of £15.948m over the life of the MTFP.

#### **Previous budget provision**

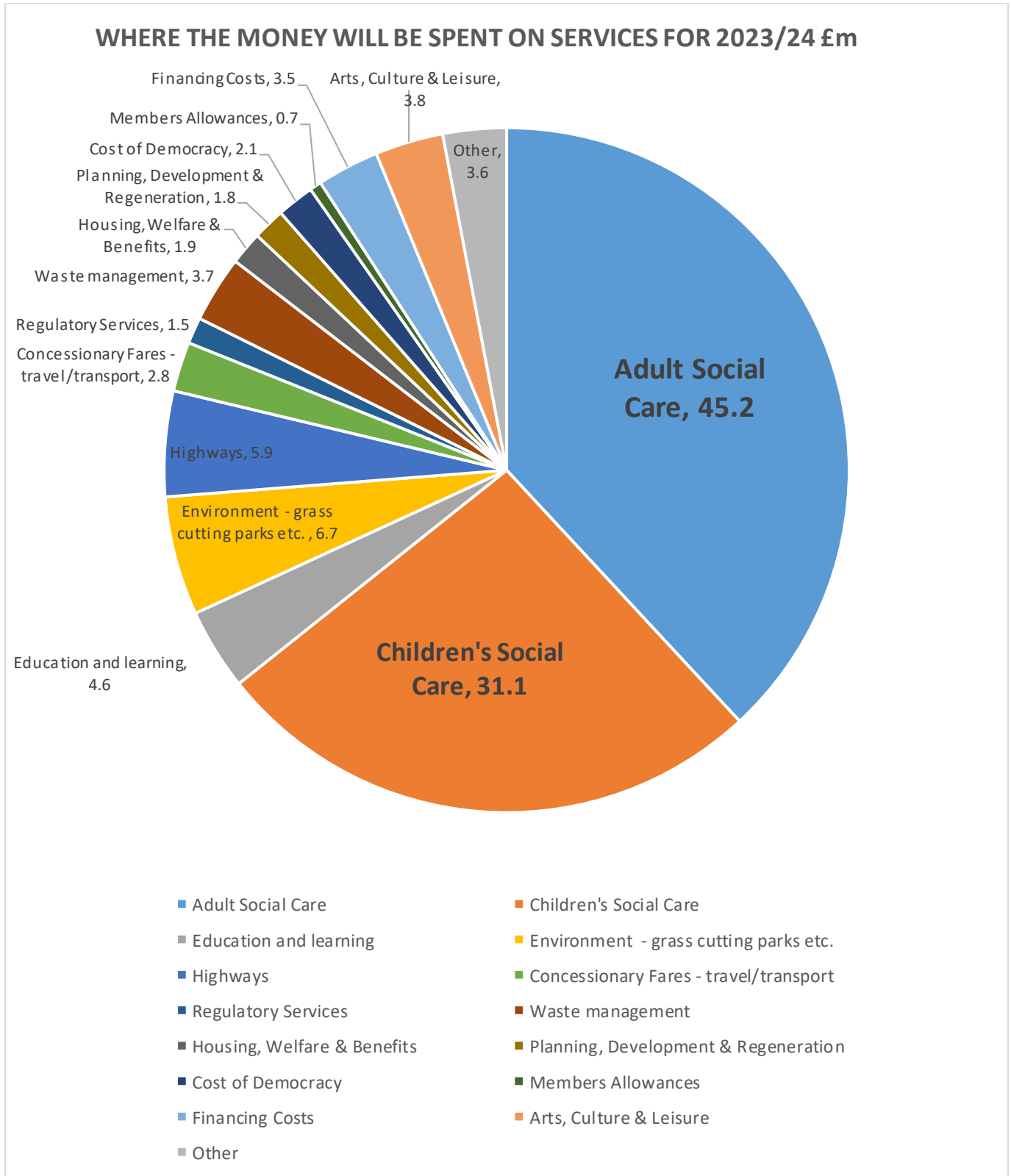
27. **Stronger Communities Fund** – the stronger communities fund was established to assist in grass roots projects and initiatives in each of the elected members wards. It was agreed in the 2021/22 and 2022/23 budget that £0.001m was made available to each member to utilise as they see fit in their communities and reviewed on an annual basis. At this point no provision has been made in the estimates but the utilisation will be reviewed over the next few months with a recommendation on the future of the fund included in the final draft for recommendation in February 2023.

## **Total Expenditure**

28. Taking the above savings and pressures into account the summarised projected expenditure is shown in the table below:

	<b>2023/24 £m</b>	<b>2024/25 £m</b>	<b>2025/26 £m</b>	<b>2026/27 £m</b>
People Services	74.176	76.320	77.966	80.432
Chief Executives Office & Economic Growth	1.535	1.571	1.664	1.716
Services	20.649	21.264	21.596	22.065
Operations	19.547	19.945	20.263	20.655
Financing costs	3.477	3.613	3.664	3.364
Investment Returns - Joint Venture	(1.816)	(1.718)	(1.130)	(1.130)
Council Wide Pressures/(savings)	1.259	1.283	1.309	1.335
Council Wide Contingencies	(0.237)	(0.246)	(0.255)	1.189
<b>Total Expenditure</b>	<b>118.590</b>	<b>122.032</b>	<b>125.076</b>	<b>129.626</b>

29. This proposed net investment in services of £119m in 2023/24 covers a wide range of areas from refuse collection to adult residential care, from street lighting to school crossing patrols and grass cutting to our Leisure and Culture provision. The chart below shows the split of investment and as can be seen Social Care, both Children's and Adults, are the most significant proportion of funding, accounting for nearly two thirds of the overall budget.



## Projected Income

### Spending Review and Local Government Finance Settlement

30. The Autumn budget and spending review was announced on 17<sup>th</sup> November, and whilst the specific detail in regard to Darlington's funding won't be known until the Local Government Finance Settlement, anticipated week beginning 19<sup>th</sup> December, the Chancellor's statement indicated what local government could expect.
31. Those assumptions have been included in the following paragraphs along with best estimates, given the most up to date information available at the time of writing, and will be updated in the MTFP proposals at the February 2023 Cabinet meeting. All assumptions are summarised in **Appendix 4** and detailed in the sections below, however the overriding principle is that we will receive cash equivalent grant funding for all government funding streams unless otherwise stated.

### Core Grant funding to Local Government

32. **Revenue Support Grant (RSG)** has become a reducing element of the Council core funding over recent years; however, it has been assumed this will continue into future years with an annual inflationary increase of 2%. Furthermore, as the New Homes Bonus scheme is coming to an end, and the funding for NHB was top sliced from RSG, an assumption has been made this will be returned to Local Government and has therefore been included in the projections for future years.
33. **New Homes Bonus (NHB)** is included in core Government funding as it is top sliced from RSG. The scheme was due to end with only legacy payments made, however it was announced in the settlement that the scheme would be extended for a further year in 2022/23. There was no specific reference in the Autumn Statement, so we have assumed the scheme finishes but the legacy payment levels continue.
34. **Better Care fund and Adult Social Care Support Grant**- these funds were in recognition of the significant challenges faced in the Adult Social care sector and were initially time based. They have however been included as core funding for the last couple of years so it has been assumed this funding will continue into future years on a cash equivalent basis.
35. **Services Grant** – the review covered three years and included a £1.6bn package of support for Local Government (£0.1bn for Cyber security and Troubled families) with £1.5bn distributed directly. The Council received £1.579m un-ringfenced services grant, branded as one off for 2022/23 with a claim this would be reviewed during the year and future distribution considered and consulted upon, this hasn't happened so we are assuming this funding will still come along with top sliced NHB core scheme money which we are anticipating at £588k. There was also £1.162m of grant in the 2021 Spending Review, which again we have assumed continues on a cash flat basis.
36. **Autumn Statement 2022** - the Chancellor announced a funding package for core services beyond the 2021 spending review, £1bn of new grant for social care increasing to £1.7bn in 2024/25 – this will be split between allocations to the Better Care fund and direct support to Councils. We are anticipating the direct support will be £0.728m and £1.237m respectively. It is anticipated the funding to BCF will need to be utilised on additional

packages to allow speedier discharge from hospital. There was also £1.8bn further flexibility for Councils on Council Tax which will be discussed in the next section. The Chancellor also announced a delay to the adult social care charging reforms to give local authorities more time to prepare for rollout. The delay covers the implementation of the extended means test, the lifetime cap on personal care costs and the extension to enable self-funding residents to access local authority commissioning. It was announced that the one-off funding intended for implementation of the charging reforms would be retained by Local Authorities, however we have had no confirmation of how much this funding will be, the grant conditions attached or what the implications are for the 'Fair Cost of Care' exercise. At this point this additional funding has not been included, nor has the expenditure associated with the remaining reforms (e.g., Fair Cost of Care) this will be amended when the settlement figures are received.

### **Council Tax Income**

37. Due to reduction and reliance on Government funding over the last ten years, Council Tax is now by far the largest single funding stream and will increase further as a percentage over the coming years representing 62% of projected resources anticipated by 2026/27. The ongoing increases reflect the Cabinet's view that income from Council Tax needs to increase to protect key service provision and enable investment in vital services. Members will recall that a 1% increase in Council Tax equates to an annual revenue of £0.589m.
38. In recognition of the significant pressures facing local authority budgets particularly in regard to social care with contract inflation, demographic demand and increased complexity of needs, the Chancellor announced in the Autumn Statement that further flexibilities would be given to Councils in both Council Tax and the Social Care Precept with the referendum limit set at 5%, 3% for council tax and 2% for the Social Care Precept, previously they had been 2% Council Tax and 1% precept.
39. This MTFP assumes a Council Tax increase of 2.99% for 2023/24 and across the rest of the MTFP. In addition, it is proposed an Adult Social Care precept of 2% is levied for the next four years. As can be seen in the chart in paragraph 29, Adult Social Care is by far our largest overall budget with a spend of £45.2m and faced pressure of £2.7m in 2023/24. The precept will raise £1.2m which is crucial to help partially meet the pressure faced in this service area.
40. The Council Tax base was affected by Covid-19 due to the increase in Local Council Tax support claimants (LCTS) however those levels have started to reduce. There is however an impact anticipated due to Nutrient Neutrality with planning permissions halted until the legislation is changed or mitigations schemes are found by developers. There is also an impact on housing demand due to rising interest rates and mortgage costs which are anticipated to affect housebuilding levels. Moving forward planning estimates anticipate growth levels to be an average of 428 Band D equivalent properties over the period of this plan which is a growth on the tax base of 1.21% per annum. These figures have been used to prepare the estimates; clearly should this be any different income levels will differ. The collection rate (of collectable debt) is anticipated to remain at 99% in 2023/24, but as mentioned previously other factors are impacting on the overall income levels.

## **National Non-Domestic Rates (NNDR)**

41. The Council retains 49% of NNDR collected and can gain or lose depending on whether the net tax collected increases or decreases. The Government via the valuation office sets rateable values and the rate paid in the pound is increased each year in line with the Consumer Price Index (CPI). The business tax-base is far more volatile than the Council Tax base and requires very close monitoring. In addition to the potential to “lose” income due to business closures, the Council also carries the risk of losing appeals by businesses against valuations.
42. Growing the economy is the key priority in the Council Plan and the Economic Strategy gives priority to increasing business within the borough and significant effort has been put into achieving growth. This has been rewarded with a positive net increase in NNDR collection. Sites such as Symmetry Park and Central Park are all contributing to the growth and the Darlington Economic campus will be located at Brunswick Street in 2026 housing His Majesty’s Treasury Department along with several other government departments including the Department for Levelling up, Housing and Communities. This is providing a boost to the town with other employers looking to relocate to Darlington.
43. Notwithstanding these major developments, attracting businesses into the town by their very nature takes time and upfront investment and therefore is an area which needs continued prioritisation and pump prime funding so growth can continue. It needs to be remembered that net growth in NNDR collected relies on growth outstripping revaluations and reductions which can be very challenging in the current economy.
44. One area of uncertainty is the business rate reset. The business rates system changed in 2013 and Councils received 49% of the NNDR collected above the base level, this was to incentivise Councils to drive economic growth. The system was due to be reviewed in 2020, with the intention of resetting the baseline and a review of need across the board and a subsequent redistribution of funding. This was part of the Fair Funding Review which has been postponed for a number of years now and there is no indication if this will happen in 2023/24. As Darlington has seen a healthy increase in business rates any reset would likely reduce funding in this area. Given the review has been postponed and there would need to be consultation on any new formula system, it has been assumed this would not impact on Darlington until 2024/25.
45. The in-year collection rate target for NNDR is 98.0% and as at the end of October 2022 is 69.8% and on track to achieve the target.

## **Collection Fund**

46. The Collection Fund account reflects the statutory requirements for the Council to maintain a separate fund in relation to the operation of Council Tax and the Business Rates Retention Scheme (BRRS). The Fund records all of the transactions for billing in respect of Non-Domestic Rates (NNDR) and Council Tax, exemptions and discounts granted, provision for bad debts and appeals and payments made to the Council’s General Fund, the Police and Fire and Rescue precept authorities and Central Government. The collection fund has benefited from business growth over the past few years on the back of the economic growth strategy with a robust healthy position. It is therefore felt prudent to release £2m of the fund into general reserves to assist the MTFP position. Furthermore, a government

Covid grant of £1.415m received to support the collection fund in the light of increased LCTS claimants during the pandemic and the aftermath can also be released given the numbers of claimants are now reducing back to pre-covid levels.

### Other Grants

47. Set out below are the estimated specific grants which as the title suggests are for specific areas of expenditure as dictated by the government and cannot be used for other areas; the main one being the Public Health ring-fenced grant. These grants are included in service estimates at Appendix 1.

	<b>2023/24</b>
	<b>£m</b>
Public Health Grant	8.831
PFI Grant	3.200
Youth Justice Board	0.223
Local Reform & Community Voices	0.057
Adult & Community Learning	1.062
Staying Put	0.055
Heritage Action Zone	0.047
Garden Village	0.100
Parks for People	0.014
Towns Fund	0.080
	13.669

### Fees and charges

48. The proposed fees and charges of the Council are set out in **appendix 3** the increases proposed are based on the cost of providing the services and take account of inflation and market conditions. Overall, the proposed increases are anticipated to generate approximately £200,000 of income to help offset the cost-of-service provision.

### Total Income

49. The table below summaries the Council's estimated income for the period of this plan which thanks to the increase in spending announced in the Autumn Statement, continued economic growth and house building activity, and the subsequent increases in Council Tax and NNDR, confirms a much-needed increase in income given our expenditure pressures.

<b>Resources - Projected and assumed</b>	<b>2023/24 £m</b>	<b>2024/25 £m</b>	<b>2025/26 £m</b>	<b>2026/27 £m</b>
Council Tax	61.877	65.556	69.791	74.375
Business rates retained locally	23.021	16.510	16.851	17.192
Top Up Grant	8.029	11.736	11.901	12.065
RSG	3.943	4.022	4.102	4.184
New Homes Bonus	0.354	0.354	0.354	0.354
Better Care Fund	4.488	4.488	4.488	4.488
Adult Social Care Support Grant	3.753	3.753	3.753	3.753
Spending Review 21 Government Funding	1.162	1.162	1.162	1.162
2022/23 Services Grant	2.167	2.167	2.167	2.167
Social Care Grant	0.728	1.237	0.000	0.000
Strengthening Families Grant	0.500	0.500	0.000	0.000
Lower Tier Services Grant	0.151	0.151	0.151	0.151
<b>Total Resources</b>	<b>110.173</b>	<b>111.636</b>	<b>114.720</b>	<b>119.891</b>

### Projected MTFP

50. Set out in the table below are the projections based on the income and expenditure analysis discussed in the previous sections, as can be seen there is a significant funding gap in each financial year. We are anticipating having £23.2m reserves which can be utilised to support the plan which would cover the position until 2025/26 however it is clear significant expenditure reductions will be required in future years if additional government funding is not forthcoming.

	<b>2023/24 £m</b>	<b>2024/25 £m</b>	<b>2025/26 £m</b>	<b>2026/27 £m</b>
Estimated Expenditure	108.022	111.829	115.228	117.532
Add Pressures / Additional savings	10.568	10.203	9.848	12.094
	118.590	122.032	125.076	129.626
Projected Total Resources	(110.173)	(111.636)	(114.720)	(119.891)
Projected budget deficit	8.417	10.396	10.356	9.735
Utilisation of balances	(8.417)	(10.396)	(10.356)	(9.735)
<b>Total</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>



## Revenue Balances

51. The projected revenue outturn for 2022/23 detailed at **Appendix 5**, has improved by £0.543m since quarter two from £22.662m to £23.205m however taking account of this and the Risk Reserve of £5.350m, as noted above our reserves will be fully utilised during the 2025/26 financial year. This is not a sustainable position, and a full review of service provision will need to be undertaken during 2023/24 to reduce expenditure and increase income unless further government funding is received.
52. In the light of the significant financial pressures the Council is facing work has begun on efficiency measures to reduce expenditure in areas which do not directly hit service provision

Revenue Balances	2023/24 £m	2024/25 £m	2025/26 £m	2026/27 £m
Opening balance	23.205	17.203	7.807	(2.549)
Release of Earmarked Reserve - LCTS	1.415	0.000	0.000	0.000
Net contribution to GF from Collection Fund	1.000	1.000	0.000	0.000
Contribution to/(from) balances	(8.417)	(10.396)	(10.356)	(9.735)
Closing balance	<b>17.203</b>	<b>7.807</b>	<b>(2.549)</b>	<b>(12.284)</b>

## Capital Expenditure

53. The Council has an extensive capital programme with significant resources invested to purchase, improve, protect, and maintain our assets, to enable the Council to deliver its priorities, for example purchasing land to enable road improvements or investing in modernising school buildings and housing. The Council continues to deliver a significant capital investment programme in the main funded from the Housing Revenue Account (HRA) and grant or other external funding which is targeted at specific schemes and programmes such as Transport and Schools. Furthermore, investment from the Tees Valley Combined Authority (TVCA) along with European and other external funding sources are being used for economic growth initiatives.
54. The Council can also supplement these funding sources with its own resources such as capital receipts or prudential borrowing where there is a need, however as capital receipts are limited, and prudential borrowing comes with future revenue implications there must be a strong case for doing so.
55. In recent years there has been significant investment in Economic Growth either funded or pump primed by the Council; schemes such as Central Park including the National Biologics Centre and Business Central along with the Development of Feethams House which is now the temporary home for the Darlington Economic Campus, and recent Town Centre purchases funded from the Towns Fund and Indigenous Growth Fund are helping to make Darlington a more vibrant place to be. The Council's Investment Fund and Economic Growth Investment Fund are both being utilised to invest in these areas which ultimately increases business rates and the finances of the Council helping vital services to be funded.

56. The current capital programme stands at £308m as summarised in Table 1 below. The programme is monitored on a monthly basis and reported to Cabinet on a quarterly basis; the latest available monitoring report for the 2022/23 was presented to Cabinet on 8 November 2022 and noted there was a projected £0.132m underspend on the approved capital programme.

**Table 1**

	Construction				Non construction	Capital investment fund	Housing New Build not yet allocated	Total
	Live Schemes 75k & Over	Annualised Schemes	Completed Schemes awaiting review	Live Schemes under 75k				
Area	£m	£m	£m	£m	£m	£m	£m	£m
Housing	65.824	0.667	0.562	0.160	1.205	0.000	29.023	97.441
Economic Growth	54.849	0.000	0.485	0.578	9.804	27.716	3.216	96.648
Highways/Transport	64.762	7.113	5.755	2.322	1.334	0.000	2.228	83.514
Leisure & Culture	22.351	0.000	0.072	0.175	0.000	0.000	0.000	22.598
Education	4.155	0.000	0.000	0.323	0.053	0.000	0.290	4.821
Adult Social Care	0.000	0.000	0.000	0.000	0.071	0.000	0.000	0.071
Other	0.000	0.000	0.000	0.000	2.655	0.000	0.000	2.655
<b>Total</b>	<b>211.941</b>	<b>7.780</b>	<b>6.874</b>	<b>3.558</b>	<b>15.122</b>	<b>27.716</b>	<b>34.757</b>	<b>307.748</b>

57. In addition to the current agreed programme the Council looks ahead to future capital requirements based on the principles of the capital strategy. A four-year timeframe has been adopted to fall in line with the revenue Medium Term Financial Plan. Attached at **Appendix 7** are the priority proposals for addition to the plan along with the funding methods. The majority of schemes are focused on 'Housing and Transport, funded via the HRA and government grants respectively; there are also a number of Council funded corporate schemes that have already been approved.

58. The following paragraphs describe the major elements of the capital programme priorities for approval. Specific scheme funding release will be subject to detailed reports to Cabinet.

#### **Corporate Schemes – funding required**

59. As noted previously the Council can supplement government capital funding, albeit options are limited in the current financial climate. Funding can come from prudential borrowing, repaid via revenue, which puts additional pressure on the revenue account or from capital receipts. Given the financial position of the Council only schemes that are a health and safety risk or that are self-funding have been considered while there is uncertainty over the overall funding envelope.

60. The risk assessed usable capital receipts over the next four years are in the region of £12m. Of this £1.110m has been allocated to the Eastbourne Sports Complex for the replacement running track and the new APG pitches and parking leaving just under £11m unallocated.

61. There will be many competing priorities against the available resources for both regeneration and refurbishment and these schemes will emerge over the coming year/s. At this stage Members are requested to make capital provision for three priority schemes with a total value of £1.374m, which will be subject to full reports to Cabinet in due course, these are:
- (a) **Whinfield School replacement roof - £1.124m** - £620k was approved in the 2022/23 capital programme for repairs on the roof however the costs have significantly increased and funding of £1.124m is required. The roof is in a very poor state of repair and needs to be completely renewed. The funding received for school condition works is insufficient to fund an undertaking of this magnitude. Over the last five years ongoing maintenance work has been carried out to keep the school watertight, however it is now at the point where unless this work is undertaken there will be further deterioration of the roof and a likely impact on delivery of education at the school.
  - (b) **Essential Works to Skerne Bridge - £0.050m** – is required for essential works to the Skerne bridge at the rear of the rugby club.
  - (c) **Essential play area equipment replacement - £0.200m** – is required to meet Health & Safety requirements and to ensure that the play equipment is fit for purpose.

### **Self-Financing Schemes**

62. There are 3 schemes that are classified as self-financing whereby the costs will be covered by either grants or by the rental income generated.
63. Following the successful establishment of Darlington Economic Campus (DEC) in the Council owned Feethams House under a 5-year lease agreement and given the ongoing investment in the building by Government it is unlikely the building will be available for the general market once the DEC move to its proposed permanent location at Brunswick Street. This will mean the only Council owned grade A office building, will not be available to accommodate the ongoing business enquiries, many of which are related to the relocation of His Majesty's Treasury (HMT) and other Government departments.
64. Therefore, more than ever before, Darlington town centre must be competitive if it is to be vibrant, diverse and successful and to achieve this, it is considered vital that the Council assists in leading, facilitating and enabling the conditions for economic growth through direct intervention in economic development and regeneration in partnership with business and communities. The three items below are actions to achieve this aim and full business cases for these schemes will be presented to Cabinet at a future date with details on the funding arrangements.
- (a) Development of an office block at Priestgate - £10.0m
  - (b) Northern Echo Building refurbishment - £5.5m
  - (c) Skinnergate office/commercial space - £1.6m

## Government Funding

65. Set out below are details of the levels of Government funding available for investment by the Council in 2023/24 and an outline of the proposed use of these funds.

	<b>2023/24 £m</b>
<b>Children's Services</b>	
School Condition Allocation	0.159
<b>Transport</b>	
Local Transport Plan	3.068
<b>Other</b>	
Disabled Facilities Grant	1.063
<b>Total Capital Grant Available</b>	<b>4.290</b>

## School Condition Allocations

66. The Local Authority now only receives school condition funding for Community Maintained Schools. Maintenance funding for Academies is available through other routes. This funding received by the Local Authority will be spent in line with key priorities identified with each maintained school through the locally agreed asset management planning (LAMP) process, carried out each January. There are no strict spend deadlines for these small-scale condition related projects which are prioritised and completed as funding becomes available.

## Transport and Highways

67. A new Local Transport Plan for the Tees Valley was endorsed by the Tees Valley Cabinet in 2021. This will help set the spending plans for the funding allocations from the Department for Transport and from the Devolution deal. The Integrated Transport Programme (ITP) of TVCAs Investment plan identifies £256.7m of investment over the next 10 years. There will be projects and initiatives delivered in Darlington from this fund.
68. The new Tees Valley Local Transport Plan has a number of accompanying documents that set the strategy and vision for different modes of transport. Each Local Authority is required to produce a Local Improvement Plan, which will effectively replace the local authority Local Transport Plan. These plans will cover local priorities and maintenance requirements. Prior to this year the Council received funding via TVCA that was based on needs formula. However, all of the funding has now been merged into the new City Region Sustainable Transport Settlement (CRSTS), which is a 5-year allocation of funding. The Tees Valley have been allocated £310m. The details of this allocation have been finalised and the Council has been awarded £15.340m over the 5 years to 2026/27. The annual amount of £3.068m is based on the following breakdown which includes £0.893m for the Integrated Block, £1.206m for the Highways Maintenance Block plus £0.969m for the Pothole action programme. The new CRSTS will provide the opportunity to deliver

larger improvement schemes in Darlington identified in the Tees Valley and Darlington transport plans and these will be dealt with on an individual project basis.

### **Disabled Facility Grants**

69. These grants are available if you are disabled and need to make changes to your home with examples being:

- (a) Widen doors and install ramps,
- (b) Improve access to rooms and facilities – e.g., stair lifts or a downstairs bathroom,
- (c) Provide a heating system suitable for your needs, and
- (d) Adapt heating or lighting controls to make them easier to use.

### **Housing**

70. All Housing Capital schemes are funded fully from the Housing Revenue Account. The priorities identified through the Housing Business Plan will be funded from the estimated capital resources for 2023/24. Further detail is given in the Housing Revenue Account financial plan but in summary includes:

- (a) Adaptations and lifts - £0.200m
- (b) Heating Replacement - £1.225m
- (c) Structural Works - £0.400m
- (d) Lifeline Services - £0.150m
- (e) Repairs before Painting - £0.060m
- (f) Roofing and Repointing work - £1.000m
- (g) Garages - £0.025m
- (h) External Works - £0.200m.
- (i) Pavements - £0.032m
- (j) Window & Door Replacement - £1.400m
- (k) Internal planned maintenance (IPM) - £2.760m
- (l) Communal Works - £0.150m
- (m) Energy Efficiency Improvements - £1.000m
- (n) New Build housing - £15.673m
- (o) Fees - £0.310m

### **Consultation**

71. This report will be published for consultation from 5 December 2022 to 20 January 2022.

### **Conclusion**

72. The Council has faced significant financial challenges over the last decade, with reductions in government funding followed by the financial instability during the pandemic, but to date has risen to these challenges well which has enabled a balanced MTFP.

73. 2022 has presented further challenge with the Russia/Ukraine crisis and subsequent soaring energy prices, high inflation levels and demand on services in particular social care at an unprecedented level.

74. The future of Local Government financing is still uncertain; however, it is clear from the Autumn Statement that public funding will not keep up with inflation. The Council can deliver a balanced position until 2024/25 utilising reserves as per our financial strategy, however there is an annual budget deficit which is not sustainable and will need to be addressed. Unless further funding is forthcoming the Council will need to both reduce expenditure and increase income to ensure we have a stable position moving forward.
75. Planning beyond the current year is extremely difficult, given the uncertainty around future funding and the review of the new Local Government Financial system, inflation and economic uncertainty, the conflict in Ukraine which is having significant pressure on our energy costs and the general cost of living crisis. Current planning suggests reserves will be depleted in 2025/26 and there will be a budget deficit of approximately £10m, however for the reasons above, this will almost certainly change. At this stage it is not possible to know whether this will be a positive or negative position.
76. In summary, the Council continues to face significant financial challenges, however, due to the healthy reserves position which now play a crucial role in the budget strategy, the Council can afford a 2023/24 budget and have reserves available to enabling time to achieve the savings required for future years. Making these savings will be challenging and there are risks given current economic uncertainty and estimated impacts of interest rates, inflation, demand, and energy costs have been factored in, if these change plans will need to be adjusted.
77. As the Council's Statutory Chief Financial Officer, the Group Director of Operations must advise the Council on the robustness of the budget and adequacy of reserves. The budget presented to Members in this report has been based on the most accurate information available at this point in time, therefore the Director is confident that they are an accurate reflection of the Council's financial position. Notwithstanding this there is a significant degree of uncertainty with regard to the future economic position and local government funding so this the position presented whilst as accurate as possible will change, however at this juncture I cannot be sure if that will be for the better or worse
78. General Fund Reserves are adequate for the coming financial year; however, the Council is carrying a significant financial risk over the lifetime of the plan with an unsustainable annual deficit which will need to be met from service reductions and/or increased income if no further government funding is realised. It is essential we maximise income where possible, ensure we are providing our services in the most efficient manner, and address the growing pressures in social care through transformation, as the Council needs to preserve reserves and allow as much time as possible to reduce the ongoing annual funding gap.

## APPENDICES

Appendix 1	Detailed Estimates
Appendix 2	Budget Pressures / Savings
Appendix 3	Fees and Income Proposals
Appendix 4	Assumptions used to prepare estimates
Appendix 5	Projected Revenue Outturn 2021/22
Appendix 6	Proposed MTFP 2023 to 2027
Appendix 7	Capital programme

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## REVENUE ESTIMATES 2023/24 - Summary

## Appendix 1

	2022/23	2023/24			
	Net Budget	Gross Budget	Income	Grants	Net Budget
	£000	£000	£000	£000	£000
People Group	69,291	135,643	(17,992)	(43,475)	74,176
Services Group	21,098	63,876	(43,146)	(81)	20,649
Operations Group	18,605	44,961	(3,909)	(21,505)	19,547
Chief Executive Office & Economic Growth Group	1,647	3,953	(2,235)	(184)	1,535
<b>Group Totals</b>	<b>110,641</b>	<b>248,434</b>	<b>(67,283)</b>	<b>(65,243)</b>	<b>115,907</b>
Financing Costs	637	3,477	0	0	3,477
Investment Returns - Joint Ventures	(1,864)	(1,816)	0	0	(1,816)
Council Wide Pressures / Savings	8	1,259	0	0	1,259
Contingencies	525	(237)	0	0	(237)
<b>Grand Total</b>	<b>109,947</b>	<b>251,117</b>	<b>(67,283)</b>	<b>(65,243)</b>	<b>118,590</b>

## PEOPLE GROUP - Revenue Estimates 2023/24

	2022/23	2023/24			
	Net Budget	Gross Budget	Income	Grants	Net Budget
	£000	£000	£000	£000	£000
<b>Group Director of People</b>	738	765	(53)	0	712
<b><u>Children &amp; Adult Services</u></b>					
Transformation & Performance	840	794	(46)	0	748
Business Support	1,484	1,580	(8)	0	1,572
<b><u>Children's Services</u></b>					
Children's Services Management & Other Services	619	691	0	(30)	661
Assessment Care Planning & LAC	4,165	4,227	0	0	4,227
First Response & Early Help	3,747	3,921	(1)	(127)	3,793
Adoption & Placements	14,061	15,901	0	(105)	15,796
Disabled Children	1,435	1,435	(205)	0	1,230
Youth Offending	322	684	(122)	(223)	339
Quality Assurance & Practice Improvement	145	264	(125)	0	139
<b><u>Development &amp; Commissioning</u></b>					
Commissioning	2,587	3,060	(736)	0	2,324
Voluntary Sector	272	351	0	(57)	294
Workforce Development	154	296	(102)	0	194
<b><u>Education</u></b>					
Education	639	27,208	(2,092)	(24,665)	451
Schools	0	8,785	0	(8,785)	0
Transport Unit	2,497	3,401	(369)	0	3,032
<b><u>Public Health</u></b>					
Public Health	0	8,831	0	(8,831)	0
<b><u>Adult Social Care &amp; Health</u></b>					
External Purchase of Care	28,984	44,299	(11,598)	(652)	32,049
Intake & Enablement	687	2,519	(1,842)	0	677
Older People Long Term Condition	1,600	1,779	(175)	0	1,604
Physical Disability Long Term Condition	5	42	(27)	0	15
Learning Disability Long Term Condition	1,967	2,065	(31)	0	2,034
Mental Health Long Term Condition	1,235	1,678	(461)	0	1,218
Service Development & Integration	1,109	1,068	0	0	1,068
<b>Total People Group</b>	<b>69,291</b>	<b>135,643</b>	<b>(17,992)</b>	<b>(43,475)</b>	<b>74,176</b>



**SERVICES GROUP - Revenue Estimates 2023/24**

	2022/23	2023/24			
	Net Budget	Gross Budget	Income	Grants	Net Budget
	£000	£000	£000	£000	£000
<b>Group Director of Services</b>	162	174	0	0	174
<b><u>Transport &amp; Capital Projects</u></b>					
AD Transport & Capital Projects	132	136	0	0	136
Building Design Services	39	569	(515)	0	54
Capital Projects	345	634	(283)	0	352
Car Parking R&M	549	583	0	0	583
Concessionary Fares	3,486	2,774	0	0	2,774
Flood & Water Act	186	89	0	0	89
Highways	4,002	5,791	(984)	0	4,807
Highways - DLO	(338)	9,733	(10,211)	0	(478)
Investment & Funding	553	197	(180)	0	17
Sustainable Transport	53	70	(28)	0	43
<b><u>Community Services</u></b>					
AD Community Services	144	150	0	0	150
Allotments	13	26	(10)	0	16
Building Cleaning - DLO	196	835	(628)	0	207
Cemeteries & Crematorium	(939)	933	(1,907)	0	(974)
Dolphin Centre	1,204	4,275	(3,299)	0	976
Eastbourne Complex	(1)	245	(221)	0	24
Emergency Planning	101	103	0	0	103
Head of Steam	278	355	(63)	0	291
Hippodrome	461	5,540	(5,319)	0	221
Indoor Bowling Centre	23	19	0	0	19
Libraries	864	922	(24)	0	898
Move More	44	99	(51)	0	48
Outdoor Events	498	528	(22)	0	507
Community Catering - DLO	108	318	(240)	0	78
Strategic Arts	123	119	0	0	119
Street Scene	6,048	7,939	(1,948)	(14)	5,977
Transport Unit - Fleet Management	9	224	(69)	0	155
Waste Management	3,452	3,606	0	0	3,606
Winter Maintenance	589	586	(2)	0	584
<b><u>Community Safety</u></b>					
CCTV	230	683	(419)	0	264
Community Safety	749	832	(32)	(67)	732
General Licensing	30	170	(163)	0	7
Parking	(2,150)	281	(1,953)	0	(1,672)
Parking Enforcement	9	185	(172)	0	13
Private Sector Housing	121	117	(10)	0	107
Stray Dogs	49	51	(1)	0	50
Taxi Licensing	53	225	(183)	0	42
Trading Standards	247	264	(6)	0	258
<b><u>Building Services</u></b>					
Construction - DLO	(471)	7,925	(8,383)	0	(458)
Maintenance - DLO	(465)	5,333	(5,818)	0	(486)
Other - DLO	82	0	0	0	0
<b><u>General Support Services</u></b>					
Works Property & Other	112	114	0	0	114
<b><u>Joint Levies &amp; Boards</u></b>					
Environment Agency Levy	115	125	0	0	125
<b>Total Services Group</b>	<b>21,098</b>	<b>63,876</b>	<b>(43,146)</b>	<b>(81)</b>	<b>20,649</b>

**OPERATIONS Group - Revenue Estimates 2023/24**

	2022/23 Net Budget	2023/24			
		Gross Budget	Income	Grants	Net Budget
	£000	£000	£000	£000	£000
<b>Group Director of Operations</b>	132	224	(94)	0	130
<b>AD Resources</b>					
AD Resources	148	120	0	0	120
Financial Services	1,615	1,959	(433)	0	1,526
Financial Assessments & Protection	299	358	(43)	(36)	279
Xentrall (D&S Partnership)	1,766	2,479	(649)	0	1,830
Human Resources	879	1,034	(352)	0	682
Health & Safety	175	232	(38)	0	193
<b>Head of Strategy Performance &amp; Communications</b>					
Communications & Engagement	1,252	1,125	(138)	0	987
Systems	1,397	1,037	0	(30)	1,007
<b>AD Law &amp; Governance</b>					
AD Law & Governance	129	131	0	0	131
Complaints & FOI	288	298	(1)	0	297
Democratic Services	1,278	1,335	(19)	0	1,316
Registrars	(25)	239	(262)	0	(23)
Administration	638	688	(93)	0	595
Legal	1,214	1,749	(180)	0	1,569
Procurement	176	296	(113)	0	183
Coroners	225	278	0	0	278
<b>AD Xentrall Shared Services</b>					
ICT	723	1,010	(200)	0	810
<b>Corporate Landlord</b>					
Corporate Landlord	4,801	6,312	(277)	0	6,035
<b>AD Housing &amp; Revenues</b>					
Local Taxation	923	889	0	0	889
Rent Rebates / Rent Allowances / Council Tax	(517)	20,659	(416)	(20,776)	(533)
Housing Benefits Administration	270	1,076	0	(663)	413
Customer Services	321	549	(220)	0	329
Homelessness	334	528	(184)	0	344
Service, Strategy & Regulation and General Services	164	358	(197)	0	161
<b>Total Operations Group</b>	<b>18,605</b>	<b>44,961</b>	<b>(3,909)</b>	<b>(21,505)</b>	<b>19,547</b>

**CHIEF EXECUTIVES OFFICE & ECONOMIC GROWTH - Revenue Estimates 2023/24**

	2022/23 Net Budget	2023/24			
		Gross Budget	Income	Grants	Net Budget
	£000	£000	£000	£000	£000
<b>Chief Executive</b>					
Chief Executive	203	209	0	0	209
Darlington Partnership	69	136	(62)	0	74
<b>AD Economic Growth</b>					
AD - Economic Growth	147	149	0	0	149
Building Control	196	373	(205)	0	168
Consolidated Budgets	148	146	0	0	146
Development Management	(0)	723	(700)	0	23
Economy	321	349	0	(80)	269
Environmental Health	324	359	(25)	0	334
Place Strategy	640	834	(85)	(104)	645
Property Management & Estates	(402)	676	(1,158)	0	(482)
<b>Total Chief Executives Office &amp; Economic Growth</b>	<b>1,647</b>	<b>3,953</b>	<b>(2,235)</b>	<b>(184)</b>	<b>1,535</b>

<b>Analysis of Pressures/Savings</b>	Estimate 23/24 £m	Estimate 24/25 £m	Estimate 25/26 £m	Estimate 26/27 £m
<b>Savings</b>				
Housing Related Support - reduced demand	(0.072)	(0.065)	(0.059)	(0.059)
Children Placements - reduction in residential and independent fostering placements	(0.288)	(0.576)	(0.864)	(1.152)
Children Placements - ending of a complex residential package	(0.110)	(1.425)	(1.425)	(1.425)
Advocacy - reduction in usage	(0.058)	(0.058)	(0.058)	(0.058)
Adult Services - reduced running costs	(0.202)	(0.268)	(0.347)	(0.348)
Education Services - reduced running costs	(0.076)	(0.068)	(0.059)	(0.049)
Children's Services - reduced running costs	(0.056)	(0.059)	(0.042)	(0.036)
Concessionary Fares - reduction in contributions	(0.713)	(0.548)	(0.650)	(0.650)
Operations - reduced postage and telephone usage	(0.067)	(0.067)	(0.067)	(0.067)
Investment Returns - increased joint venture returns	(0.336)	(0.588)	0.000	0.0000
Contingency - release of pension fund contingency following actuary review	(0.987)	(0.987)	(0.987)	0.0000
Superannuation - reduced employer contributions following triennial valuation	(0.439)	(0.448)	(0.457)	0.0000
Waste Disposal - reduction in household waste	(0.118)	(0.118)	(0.118)	(0.118)
Services - reduced running costs	(0.015)	(0.015)	(0.015)	(0.015)
Housing - reduced running costs	(0.030)	(0.030)	(0.025)	(0.012)
	<b>(3.567)</b>	<b>(5.320)</b>	<b>(5.173)</b>	<b>(3.989)</b>
<b>Increased Demand</b>				
Adults Packages of Care - increased overall package costs	0.199	0.288	0.275	0.362
School Transport - increase/changes in routes	0.318	0.327	0.337	0.347
Children Placements - increased number and complexity of placements	0.936	0.941	0.932	0.974
Children's Services - increased numbers of families/children requiring support	0.106	0.000	0.000	0.000
Strengthening Families Team - increase in children needing support	0.684	0.836	0.000	0.000
Waste Disposal - increased growth with new builds	0.000	0.000	0.000	0.024
Waste Disposal - LASPV contract support	0.000	0.000	0.000	0.033
Coroners Service - additional contribution	0.048	0.056	0.065	0.066
Legal Services - increased caseload demand	0.108	0.113	0.119	0.121
Children's legal fees - increased demand and complexity of cases	0.100	0.100	0.100	0.100
People Services - increase in ANEC support ADASS	0.010	0.010	0.010	0.010
	<b>2.509</b>	<b>2.671</b>	<b>1.838</b>	<b>2.037</b>
<b>Price Inflation</b>				
Adults Packages of care - contractual inflation.	2.401	2.756	2.709	3.776
Fleet - increased costs of vehicle replacement	0.102	0.121	0.125	0.125
Children's Packages of care - contractual inflation.	0.392	0.524	0.612	0.591
School Transport - contractor inflation	0.168	0.173	0.178	0.183
Waste Disposal - contractor inflation	0.248	0.248	0.248	0.248
Highways - responsive Repairs inflation	0.202	0.206	0.210	0.214
Fleet - fuel inflation	0.030	0.030	0.030	0.030
Environment Agency - levy inflation	0.007	0.007	0.007	0.009
Corporate Landlord - R&M inflation	0.115	0.130	0.145	0.160
	<b>3.665</b>	<b>4.195</b>	<b>4.264</b>	<b>5.336</b>
<b>Reduced Income</b>				
Workforce Development Team - reduced income	0.025	0.025	0.025	0.025
Council Tax - reduction in house building due to Nutrient Neutrality	0.321	0.507	0.525	0.540
Adult Social Care - ending of grant funding	0.000	0.379	0.522	0.568
Library - reduced income during refurbishment	0.018	0.000	0.000	0.000
Car Parking - reduction in permits and contract parking	0.047	0.047	0.047	0.047
Taxi Licensing - reduction in private hire income	0.031	0.000	0.000	0.000
Legal Services - reduction in external legal income	0.051	0.051	0.051	0.051
	<b>0.493</b>	<b>1.009</b>	<b>1.170</b>	<b>1.231</b>
<b>Other and Contingencies</b>				
People - staffing changes, pensions	0.023	0.020	0.025	0.025
Enjoy Darlington campaign	0.050	0.050	0.050	0.050
Hippodrome - website ticket platform costs	0.040	0.000	0.000	0.000
Outdoor Events - increased security and operational costs	0.033	0.033	0.033	0.033
Services - staffing changes	0.093	0.100	0.103	0.104
Operations - staffing changes	0.027	0.037	0.053	0.055
Information Systems - additional systems software	0.032	0.033	0.034	0.036
ICT - additional mobile data and spam filtering requirements	0.113	0.115	0.116	0.116
Financing Costs - impact of interest rates increases	0.556	0.680	0.672	0.313
Revenues & Benefits - staffing changes	0.070	0.072	0.076	0.080
Economic Growth - staffing changes	0.010	0.010	0.010	0.010
	<b>1.047</b>	<b>1.151</b>	<b>1.172</b>	<b>0.822</b>
<b>Utilities</b>				
Utilities - Services	0.595	0.595	0.595	0.595
Utilities - Corporate Landlord	1.956	1.956	1.956	1.956
	<b>2.551</b>	<b>2.551</b>	<b>2.551</b>	<b>2.551</b>
<b>Pay Award</b>				
Pay Award 22/23	2.615	2.667	2.721	2.775
Additional Estimated Pay award 23/24	1.255	1.279	1.305	1.331
	<b>3.870</b>	<b>3.946</b>	<b>4.026</b>	<b>4.106</b>
<b>Total Net Pressures</b>	<b>10.568</b>	<b>10.203</b>	<b>9.848</b>	<b>12.094</b>

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SCHEDULE OF CHARGES 2023/24				
Description	Type*	Existing Charge £	New Charge £	Financial Effect £
<b>*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>LEARNING SKILLS - LEARNING FOR LIFE</b>				
Fees Policy: August 2022 to July 2023 (Next Review July 2023)				
Full Fees (including enrolment and tuition fees) per hour	L	3.00	3.00	NIL
<p><b>Accredited Learning</b>  <b>Full accreditation fee (if applicable) - if the course has a qualification there will be additional fees to pay for registration and certification.</b></p> <p><b>No fees will be charged for publicly subsidised courses where:</b></p> <ol style="list-style-type: none"> <li>Learners are aged 16-18 (on 31 August 2022)</li> <li>Learners are aged 19-24 (on 31 August 2022) with a learning difficulty and/or disability as evidenced through an Education, Health and Care (EHC) Plan</li> <li>Learners are aged 19 or older where the learning aim is up to and including level 2, and the learner is studying English or Maths</li> <li>Learners are aged 19-23 (on their first day of study) and are studying their first 'full' level 2 or first 'full' level 3, excludes English for speakers of Other Languages (ESOL)</li> <li>Learners are aged 19 or older where the learning aim is up to and including level 2 (including ESOL), the skills training will help them into work, and the learner is classed as unemployed and one or more of the following apply: <ol style="list-style-type: none"> <li>They receive Job Seeker's Allowance (JSA) - this includes those receiving National Insurance credits only, or</li> <li>They receive Employment and Support Allowance (ESA), or</li> <li>They receive Universal Credit and their earned income from employment (disregarding benefits) is less than £345 a month (learner is sole adult in their benefit claim) or £552 a month (learner has a joint benefit claim with their partner)</li> <li>They are released on temporary licence, studying outside a prison environment, and not funded by the Ministry of Justice</li> </ol> </li> <li>Learners are aged 19 or older where the learning aim is up to and including level 2 (including ESOL), they are employed and eligible for co-funding but earn less than £18,525 gross salary, based on the assumption of a 37.5 hour contract with paid statutory holiday entitlement.  <i>Evidence required: A wage slip within 3 months of the learning start date, or a current employment contract which states gross monthly / annual wages</i></li> <li>Learners aged 19-24 who are unemployed and on a Traineeship</li> </ol> <p><b>Courses with no public subsidy</b>  For learners aged 19 or above and where the learning aim is level 3 or above (except for exclusion above), learners will need to take out an Advanced Learning Loan, subject to funding availability. Further details can be found at: <a href="http://www.gov.uk/advanced-learning-loans">www.gov.uk/advanced-learning-loans</a></p> <p>Asylum Seekers – individuals will be assessed for eligibility in conjunction with ESFA guidance  Special Fees – some courses have special fees, cost on application  FE course – NVQ etc price on application</p> <p><b>The following courses are free:</b>  Family Learning, Functional Skills, Study Programmes and courses which are funded through external projects</p> <p><b>Additional Learning Support (ALS)</b> is intended to enable disadvantaged learners to achieve their learning goal by providing funding, on top of programme funds, to help them overcome their barriers to learning. The funding is intended to be flexible and to help support learners who have a range of learning difficulties and/or disabilities</p>				

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
<b>*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>REGISTRATION OF BIRTHS, DEATHS, MARRIAGES AND CIVIL PARTNERSHIPS</b>				
The following fees do not incur VAT				
<b>Marriages</b>				
Entering a Notice of Marriage or Civil Partnership	N			
For a Registrar to attend a Marriage at the Register Office	N			
Civil Partnership Registration	N			
Incumbents for every Entry Contained in Quarterly Certified	N			
Copies of Entries of Marriage	N			
Registrars fee for attending a marriage at a registered building or for the housebound or detained	N			
Superintendents Registrar fee for attesting a notice of marriage away from his office for housebound or detained	N			
Superintendents Registrar fee for attending the marriage of the housebound or detained	N	These charges set nationally by Statute and will be charged at the advised rate for 2022/23	These charges set nationally by Statute and will be charged at the advised rate for 2023/24	
<b>Certification for Worship and Registration for Marriages</b>				
Place of Meeting for Religious Worship	N			
Registration of Building for Solemnisation of Marriage	N			
<b>Certificates issued from Local Offices</b>				
Standard Certificate (SR)	N			
Standard Certificate (RBD) (at time of Registration)	N			
Standard Certificate (RBD) (after Registration)	N			
Short Certificate of Birth (SR)	N			
Short Certificate of Birth (RBD)	N			
Certificates of Civil Partnership (at time of Ceremony)	N			
Certificates of Civil Partnership (at later date)	N			
General Search fee	N			
Each Verification	N			
<b>Civil Partnership Ceremony</b>				
<b>All Ceremonies – Approved Premises</b>				
Application Fee for licence as an approved venue (valid for 3 years)	N	1,750.00	1,750.00	
Fee for Attendance - All days including Bank Holidays	L	555.00	580.00	
<b>All Ceremonies – Town Hall</b>				
The Council Chamber (Monday to Saturday)	L	295.00	310.00	
The Council Chamber Foyer (Monday to Saturday)	L	135.00	140.00	
<b>REGISTER OF ELECTORS, OPEN REGISTER AND MONTHLY UPDATES - SALE</b>				
The following fees do not incur VAT.				
Register – Printed Form	N	10.00	10.00	
Per 1,000 Names – Printed	N	5.00	5.00	
Register – Data Form	N	20.00	20.00	
Per 1,000 Names – Data	N	1.50	1.50	
<b>LIST OF OVERSEAS ELECTORS – SALE</b>				
The following fees do not incur VAT.				
List – Printed Form	N	10.00	10.00	
Per 1,000 Names – Printed	N	5.00	5.00	
List – Data Form	N	20.00	20.00	
Per 1,000 Names – Data	N	1.50	1.50	
<b>MARKED COPY OF THE REGISTER OF ELECTORS AND MARKED ABSENT VOTERS LIST - SALE</b>				
The following fees do not incur VAT				
Register – Printed Form	N	10.00	10.00	
Per 1,000 Names – Printed	N	2.00	2.00	
Register – Data Form	N	10.00	10.00	
Per 1,000 Names – Data	N	1.00	1.00	
				<b>7,000</b>



Description	Type*	Existing Charge £	New Charge £	Financial Effect £
<b>*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>TOWN HALL</b>				
Hire of Committee Rooms – all charges shown exclusive of VAT. Charges will be made plus the appropriate VAT rate. All rooms are to be charged by the hour, rather than by session Committee Rooms per hour				
	L	33.00	33.00	
				<b>NIL</b>
<b>LAND CHARGES</b>				
<b>The following fees are inclusive of VAT</b>				
<b>Search Fees</b>				
Standard Search - Residential Property (post or DX)	L	91.80	95.50	
Standard Search – Residential Property (electronic)	L	89.80	93.50	
Standard Search – Commercial Property (post or DX)	L	139.80	145.50	
Standard Search – Commercial Property (electronic)	L	137.80	143.50	
<b>Con 29 Required</b>				
<b>Residential Property</b>				
One Parcel of Land	L	76.80	80.00	
Several Parcels of Land – Each Additional Parcel	L	24.00	25.00	
<b>Commercial Property</b>				
One Parcel of Land	L	124.80	130.00	
Several Parcels of Land – Each Additional Parcel	L	24.00	25.00	
<b>Con 29 Optional</b>				
Each Printed Enquiry	L	6.00	6.00	
Own Questions	L	6.00	6.00	
Official Search – LLCI	L	15.00	15.00	
Official Search – NLIS (National Land Information Service) or email	L	13.00	13.00	
Expedited Search (Residential)	L	165.00	172.00	
Expedited search (Commercial)	L	225.00	234.00	
Personal Search	L	No charge	No charge	
				<b>2,400</b>

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
<b>*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>FINANCIAL PROTECTION SERVICES</b>				
<b>Category</b>				
I. Work up to and including the date upon which the court makes an order appointing a deputy for property and affairs	N	745.00	745.00	
II. Annual management fee where the court appoints a local authority deputy for property and affairs, payable on the anniversary of the court order:	N	775.00	775.00	
- for the first year	N	650.00	650.00	
- for the second and subsequent years				
where the net assets are below £16,000, the local authority deputy for property and affairs will take an annual management fee not exceeding 3% of the net assets on the anniversary of the court order appointing the local authority as deputy				
Where the court appoints a local authority deputy for health and welfare, the local authority will take an annual management fee not exceeding 2.5% of the net assets on the anniversary of the court order appointing the local authority as deputy for health and welfare up to a maximum of £500.				
III. Annual property management fee to include work involved in preparing property for sale, instructing agents, conveyancers, etc or the ongoing maintenance of property including management and letting of a rental property	N	300.00	300.00	
IV. Preparation and lodgement of an annual report or account to the Public Guardian	N	216.00	216.00	
V. Conveyancing Costs				
Where a deputy or other person authorised by the court is selling or purchasing a property on behalf of P, the following fixed rates will apply except where the sale or purchase is by trustees in which case, the costs should be agreed with the trustees:	N	See Description	See Description	
A value element of 0.15% of the consideration with a minimum sum of £350 and a maximum sum of £1,500, plus disbursements				
Travel Rates are allowed at a fixed rate per hour for travel costs	N	40.00	40.00	
Please note that these rates are set by The Office of Public Guardian and are the rates as of 1st April 2017, these may be amended during 2023/24				
<b>Adminstration Fee</b>				
Adminstration fee for arranging the care and support needs for those with capital in excess of the upper capital limit or those who have chosen not to disclose their financial information.	L	108.00	119.00	
				<b>Minimal</b>
<b>DEFERRED PAYMENT FEES</b>				
Administration cost for setting up a Deferred Payment Agreement	L	331.00	365.00	
plus cost of valuation (this will be dependant on property type)	L	Actual cost of valuation	Actual cost of valuation	
				<b>Minimal</b>

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
<b>*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>LIBRARIES</b>				
<b>Fines On Overdue Items</b>				
Adults – per day	L	No charge	No charge	
Maximum charge per book	L	No charge	No charge	
Senior Citizens – per day	L	No charge	No charge	
Children – per day	L	No charge	No charge	
<b>Non-collected reservations</b>				
Per item	L	0.50	0.50	
<b>Reservation Fees for Books Obtained from Outside the Authority</b>				
Single charge for all books obtained from other libraries	L	6.00	6.00	
<b>Repeat Fee for Renewal of Books from Outside the Authority</b>				
Single Charge for all books obtained from other local authorities	L	6.00	6.00	
<b>Replacement Tickets</b>				
Adults	L	1.50	1.50	
Senior Citizens	L	1.50	1.50	
Children/Unemployed	L	1.50	1.50	
<b>Language Courses (per element)</b>				
Subscription for whole course to be paid in advance	L	1.35	1.35	
<b>Local History Research</b>				
Look Up Service	L	5.00	5.00	
<b>Photocopies</b>				
A4 B&W	L	0.20	0.20	
A3 B&W	L	0.40	0.40	
<b>Printing</b>				
Text Printouts				
A4 B&W	L	0.20	0.20	
A3 B&W	L	0.40	0.40	
Test Printouts				
A4 colour	L	0.60	0.60	
<b>Reproduction of Images from Stock</b>				
Digital copies for Private/Study purposes – per photo	L	5.50	5.50	
Digital copies for small local commercial use – per photo	L	5.50 + 2 copies of publications	5.50 + 2 copies of publications	
Digital copies for local commercial use - per photo	L	10.50 + 2 copies of book	10.50 + 2 copies of book	
Digital copies for national/international commercial	L	110.00	110.00	
<b>Scan and e-mail Service</b>				
First sheet	L	1.00	1.00	
Each subsequent sheet	L	0.50	0.50	
<b>Hire of Locker</b>				
	L	0.50	0.50	
<b>Internet Use</b>				
Library members First 60 minutes FREE , Members & Non Members £1.00 per 30 minutes hereafter	L	1.00	1.00	
<b>Lost &amp; Damaged Items</b>				
	L	Full current Replacement Cost (non- refundable)	Full current Replacement Cost (non- refundable)	
<b>Room Hire</b>				
Not for profit organisations per hour	L	15.00	15.00	
Commercial organisations per hour	L	20.00	20.00	
				<b>NIL</b>

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
<b>*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>PLANNING FEES</b>				
Planning fees are set nationally				
<b>PLANNING – PRE APPLICATION ADVICE</b>				
All charges include VAT at 20%				
Large Major Development (200+) for a written response, including up to 2 meetings	L	1,200.00	1,200.00	
Small Major Development (10-199) for a written response, including up to 2 meetings	L	600.00	600.00	
Minor Development for a written response to include a meeting if necessary	L	400.00	400.00	
<b>Other Developments</b>				
Minerals Processing	L	Based on areas above	Based on areas above	
Change of use for a written response to include a meeting if necessary	L	50.00	50.00	
Householder developments	L	36.00	36.00	
Advertisements	L	25.00	25.00	
Listed Building consents (to alter/extend/demolish)	L	Free	Free	
Certificates of lawful development	L	Application advice not appropriate	Application advice not appropriate	
Telecommunications Notifications	L	126.00	126.00	
<b>Other Charges</b>				
Pre-Application meeting involving Planning Committee Members	L	1,000.00	1,000.00	
				<b>NIL</b>

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
<b>*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>LICENSING The following fees do not incur VAT</b>				
<b>Prosecution Costs</b>				
Hourly rate for Preparation of Case Reports	L	48.00	50.00	
<b>General Licensing</b>				
Pavement Café Licence, per person				
1-20	L	No charge	200.00	
21-40	L	No charge	230.00	
41-60	L	No charge	260.00	
61-80	L	No charge	290.00	
81-99	L	No charge	320.00	
100 or over	L	No charge	350.00	
Duplicate licence fee	L	No charge	50.00	
Transfer of licence	L	No charge	50.00	
Change of detail	L	No charge	30.00	
Variation of Covers	L	No charge	100.00	
Goods on Highway Licence	L	155.00	155.00	
Sex Shop Grant of application	L	3,700.00	3,885.00	
Sex Shop Renewal	L	1,200.00	1,260.00	
Sex Shop transfer	L	1,200.00	1,260.00	
<b>Cosmetics</b>				
Premise Grant	L	280.00	294.00	
Personal Grant	L	65.00	68.00	
Variation	L	65.00	68.00	
<b>Scrap Metal Dealers</b>				
Collectors Licence (3 years) - grant	L	150.00	158.00	
Collectors Licence (3 years) – renewal	L	150.00	158.00	
Major Variation	L	50.00	53.00	
Minor Variation	L	15.00	16.00	
Site Licence (3 years) Grant	L	350.00	368.00	
Additional Sites (per site per year of licence)	L	195.00	205.00	
Site licence (3 years) – renewal	L	270.00	284.00	
Additional sites (per site per year of licence)	L	195.00	205.00	
Minor Variation Site	L	15.00	16.00	
Major Variation Site	L	50.00 + 65.00 per additional site per year	53.00 + 68.00 per additional site per year	

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
<b>*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>Caravan Sites</b>				
New Application for a permanent residential site licence;	L			
1-5 pitches	L	200.00	210.00	
6-20 pitches	L	225.00	236.00	
21-50 pitches	L	240.00	252.00	
Greater than 50 pitches	L	260.00	273.00	
Annual Fees associated with administration and monitoring of site licences;				
1-5 pitches	L	No charge	No charge	
6-50 pitches	L	220.00	231.00	
Greater than 50 pitches	L	260.00	273.00	
Cost of Laying Site Rules	L	25.00	26.00	
Cost of Variation/Transfer	L	100.00	105.00	
<b>Zoo Licensing Act</b>				
New Application (4 years) or renewal (6 years) for a Zoo Licence (excluding the inspection costs of appointed inspector)	L	450.00	473.00	
<b>Animal Welfare</b>				
Breeding of Dogs - Grant of Licence				
1 Year Licence	L	245.00	258.00	
2 Year Licence	L	290.00	305.00	
3 Year Licence	L	335.00	352.00	
Breeding of Dogs - Renewal of Licence				
1 Year Licence	L	215.00	226.00	
2 Year Licence	L	260.00	273.00	
3 Year Licence	L	305.00	320.00	
Pet Vending Commercial - Grant of Licence				
1 Year Licence	L	252.00	265.00	
2 Year Licence	L	297.00	312.00	
3 Year Licence	L	342.00	359.00	
Pet Vending Commercial - Renewal of Licence				
1 Year Licence	L	222.00	233.00	
2 Year Licence	L	267.00	280.00	
3 Year Licence	L	312.00	327.00	
Pet Vending Home - Grant of Licence				
1 Year Licence	L	245.00	258.00	
2 Year Licence	L	290.00	305.00	
3 Year Licence	L	335.00	352.00	
Pet Vending Home - Renewal of Licence				
1 Year Licence	L	215.00	226.00	
2 Year Licence	L	260.00	273.00	
3 Year Licence	L	305.00	320.00	
Keeping or Training Animals for Exhibition - Grant of Licence				
3 Year Licence	L	235.00	247.00	
Keeping or Training Animals for Exhibition - Renewal of Licence				
3 Year Licence	L	215.00	226.00	
Hiring Out of Horses - Grant of Licence				
1 Year Licence	L	265.00	278.00	
2 Year Licence	L	310.00	325.00	
3 Year Licence	L	355.00	372.00	
Hiring Out of Horses - Renewal of Licence				
1 Year Licence	L	235.00	247.00	
2 Year Licence	L	280.00	294.00	
3 Year Licence	L	325.00	341.00	
Boarding of Dogs and Cats Commercial - Grant of Licence				
1 Year Licence	L	305.00	321.00	
2 Year Licence	L	350.00	368.00	
3 Year Licence	L	395.00	415.00	
Boarding of Dogs and Cats Commercial - Renewal of Licence				
1 Year Licence	L	275.00	289.00	
2 Year Licence	L	320.00	336.00	
3 Year Licence	L	365.00	383.00	

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
<b>*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
Boarding of Dogs and Cats Home - Grant of Licence				
1 Year Licence	L	245.00	258.00	
2 Year Licence	L	290.00	305.00	
3 Year Licence	L	335.00	352.00	
Boarding of Dogs and Cats Home - Renewal of Licence				
1 Year Licence	L	215.00	226.00	
2 Year Licence	L	260.00	273.00	
3 Year Licence	L	305.00	320.00	
Boarding of Dogs Day Care Up to 7 Dogs - Grant of Licence				
1 Year Licence	L	245.00	258.00	
2 Year Licence	L	290.00	305.00	
3 Year Licence	L	335.00	352.00	
Boarding of Dogs Day Care Up to 7 Dogs - Renewal of Licence				
1 Year Licence	L	215.00	226.00	
2 Year Licence	L	260.00	273.00	
3 Year Licence	L	305.00	320.00	
Boarding of Dogs Day Care 8+ Dogs - Grant of Licence				
1 Year Licence	L	305.00	320.00	
2 Year Licence	L	350.00	367.00	
3 Year Licence	L	395.00	414.00	
Boarding of Dogs Day Care 8+ Dogs - Renewal of Licence				
1 Year Licence	L	275.00	289.00	
2 Year Licence	L	320.00	336.00	
3 Year Licence	L	365.00	383.00	
Dog Boarding Franchise in Darlington - Grant of Licence	L	130.00 + 10.00 per host + 65.00 per host inspection fee + 45.00 annual enforcement fee per year	137.00 + 11.00 per host + 68.00 per host inspection fee + 47.00 annual enforcement fee per year	
Dog Boarding Franchise in Darlington - Renewal of Licence	L	100.00 + 10.00 per host + 60.00 per host inspection fee + 45.00 annual enforcement fee per year	105.00 + 11.00 per host + 68.00 per host inspection fee + 47.00 annual enforcement fee per year	
Dog Boarding Franchise out of Darlington - Grant of Licence	L	60.00 + 65.00 per host	63.00 + 63.00 per host	
Dog Boarding Franchise out of Darlington - Renewal of Licence	L	55.00 + 60.00 per host	58.00 + 63.00 per host	
Additional Fees				
Cost per additional licensable activity - Grant and Renewal (each)	L	65.00	68.00	
Mandatory mid licence inspection fee - Grant and Renewal (each)	L	30.00	32.00	
Variation of licence where no inspection is required (each)	L	35.00	37.00	
Variation of licence where inspection is required (each)	L	90.00	95.00	
Application for Re-Rating (each)	L	70.00	74.00	
Copy Licence	L	15.00	16.00	
Administration Fee	L	35.00	37.00	
Dangerous Wild Animals (not including vets fee)	L	120.00	126.00	

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
<b>*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>Street Trading</b>				
November / December - Full Calendar Month	L	975.00	1,024.00	
- Week	L	385.00	404.00	
- Day (minimum of 4 days)	L	85.00	89.00	
January / October - Full Calendar Month	L	660.00	693.00	
- Week	L	270.00	284.00	
- Day (minimum of 4 days)	L	60.00	63.00	
Note- The above to apply to Itinerant traders. For regular all year round traders - fees as follows				
Annual Consent - Town Centre	L	7,000.00	7,350.00	
If Paying Monthly	L	620.00	651.00	
If Paying Weekly	L	170.00	179.00	
Buskers selling CD's – Half Day	L	25.00	25.00	
Full Day	L	45.00	45.00	
Mobile vehicles (moving or lay-by)	L	260.00	273.00	
New Vendor Permits	L	35.00	35.00	
<b>Skips, Scaffolding and Hoardings</b>				
Place a skip on the highway (less than 3 days notice)	L	30.00	40.00	
Place a skip on the highway (more than 3 days notice)	L	15.00	25.00	
Erection of scaffolding	L	50.00	60.00	
Hoardings	L	57.00	60.00	
Administration Charge (per hour or part thereof)	L	35.00	37.00	
<b>Statutory Fees</b>				
<b>Petroleum Licences</b>				
Less than 2,500 litres	L	44.00	45.00	
2,500 – 50,000 litres	L	60.00	61.00	
More than 50,000 litres	L	125.00	128.00	
<b>Gambling Act</b>				
<b>Statutory Fees- The following gambling fees are set within statutory bands and will be revised as changed nationally.</b>				
Adult Gaming Centres – Annual Fee	N	600.00	600.00	
New Application	N	1,300.00	1,300.00	
Variation	N	1,300.00	1,300.00	
Transfer	N	1,200.00	1,200.00	
Provisional Statement	N	1,300.00	1,300.00	
Licence Reinstatement	N	1,200.00	1,200.00	
Betting Shops - Annual Fee	N	550.00	550.00	
New Application	N	1,300.00	1,300.00	
Variation	N	1,300.00	1,300.00	
Transfer	N	1,200.00	1,200.00	
Provisional Statement	N	1,300.00	1,300.00	
Licence Reinstatement	N	1,300.00	1,300.00	
Bingo Halls - Annual Fee	N	600.00	600.00	
New Application	N	1,300.00	1,300.00	
Variation	N	1,300.00	1,300.00	
Transfer	N	1,200.00	1,200.00	
Provisional Statement	N	1,300.00	1,300.00	
Licence Reinstatement	N	1,200.00	1,200.00	
Family Entertainment Centres – Annual Fee	N	550.00	550.00	
New Application	N	1,300.00	1,300.00	
Variation	N	1,300.00	1,300.00	
Transfer	N	950.00	950.00	
Provisional Statement	N	1,300.00	1,300.00	
Licence Reinstatement	N	950.00	950.00	
Betting (tracks) – Annual Fee	N	550.00	550.00	
New Application	N	1,300.00	1,300.00	
Variation	N	1,300.00	1,300.00	
Transfer	N	950.00	950.00	
Provisional Statement	N	1,300.00	1,300.00	
Licence Reinstatement	N	950.00	950.00	



Description	Type*	Existing Charge £	New Charge £	Financial Effect £
<b>*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<i>Permit Type – The following fees are set by statute and will be revised as changed nationally</i>				
Small Society Lottery Registration	N	40.00	40.00	
Small Society Annual Fee	N	20.00	20.00	
FEC gaming machine – Renewal fee	N	300.00	300.00	
FEC gaming machine – Change of name	N	25.00	25.00	
Prize gaming – Application fee	N	300.00	300.00	
Prize gaming – Renewal fee	N	300.00	300.00	
Prize gaming – Change of name	N	25.00	25.00	
Prize gaming – Copy permit	N	15.00	15.00	
Gaming machines (3 or more) - application Fee	N	100.00	100.00	
Gaming machines (3 or more) - variation Fee	N	100.00	100.00	
Gaming machines (3 or more) - transfer Fee	N	25.00	25.00	
Gaming machines (3 or more) - annual Fee	N	50.00	50.00	
Change of name	N	25.00	25.00	
Copy Permit	N	15.00	15.00	
Notice of intent 2 or less gaming machines available	N	50.00	50.00	
Club Premises cert (S 72f Licencing Act 2003) application fee	N	100.00	100.00	
Club Premises cert (S 72f Licencing Act 2003) renewal fee	N	100.00	100.00	
Other applicants - application fee	N	200.00	200.00	
Other applicants - renewal fee	N	200.00	200.00	
Variation fee	N	100.00	100.00	
Annual fee	N	50.00	50.00	
Copy permit	N	15.00	15.00	
Initial fee	N	40.00	40.00	
Annual fee	N	20.00	20.00	
Temporary use notice	N	500.00	500.00	
Copy/replacement/endorsed copy of notice	N	25.00	25.00	
<b>Licensing Act Fees</b>				
<b>Statutory Fees- The following gambling fees are set within statutory bands and will be revised as changed nationally.</b>				
<b>Premises Licences</b>				
Band A (RV £0 - £4,300) - Initial fee	N	100.00	100.00	
- Annual fee	N	70.00	70.00	
Band B (RV £4,301 - £33,000) - Initial fee	N	190.00	190.00	
- Annual fee	N	180.00	180.00	
Band C (RV £33,001 - £87,000) - Initial fee	N	315.00	315.00	
- Annual fee	N	295.00	295.00	
Band D (RV £87,001 - £125,000) - Initial fee	N	450.00	450.00	
- Annual fee	N	320.00	320.00	
Band E (RV > £125,001) - Initial fee	N	635.00	635.00	
- Annual fee	N	350.00	350.00	
Band D with Multiplier - Initial fee	N	900.00	900.00	
- Annual fee	N	640.00	640.00	
Band E with Multiplier - Initial fee	N	1,905.00	1,905.00	
- Annual fee	N	1,050.00	1,050.00	
<b>Club Premises Certificates</b>				
Band A (RV £0 - £4,300) - Initial fee	N	100.00	100.00	
- Annual fee	N	70.00	70.00	
Band B (RV £4,301 - £33,000) - Initial fee	N	190.00	190.00	
- Annual fee	N	180.00	180.00	
Band C (RV £33,001 - £87,000) - Initial fee	N	315.00	315.00	
- Annual fee	N	295.00	295.00	
Band D (RV £87,001 - £125,000) - Initial fee	N	450.00	450.00	
- Annual fee	N	320.00	320.00	
Band E (RV > £125,001) - Initial fee	N	635.00	635.00	
- Annual fee	N	350.00	350.00	

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
<b>*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>Large Scale Events</b>				
5,000 to 9,999 - Initial fee	N	1,000.00	1,000.00	
- Annual fee	N	500.00	500.00	
10,000 to 14,999 - Initial fee	N	2,000.00	2,000.00	
- Annual fee	N	1,000.00	1,000.00	
15,000 to 19,999 - Initial fee	N	4,000.00	4,000.00	
- Annual fee	N	2,000.00	2,000.00	
20,000 to 29,999 - Initial fee	N	8,000.00	8,000.00	
- Annual fee	N	4,000.00	4,000.00	
30,000 to 39,999 - Initial fee	N	16,000.00	16,000.00	
- Annual fee	N	8,000.00	8,000.00	
40,000 to 49,999 - Initial fee	N	24,000.00	24,000.00	
- Annual fee	N	12,000.00	12,000.00	
50,000 to 59,999 - Initial fee	N	32,000.00	32,000.00	
- Annual fee	N	16,000.00	16,000.00	
60,000 to 69,999 - Initial fee	N	40,000.00	40,000.00	
- Annual fee	N	20,000.00	20,000.00	
70,000 to 79,999 - Initial fee	N	48,000.00	48,000.00	
- Annual fee	N	24,000.00	24,000.00	
80,000 to 89,999 - Initial fee	N	56,000.00	56,000.00	
- Annual fee	N	28,000.00	28,000.00	
> 90,000 - Initial fee	N	64,000.00	64,000.00	
- Annual fee	N	32,000.00	32,000.00	
<b>Other Licensing Act 2003 Fees &amp; Charges</b>				
Minor Variations	N	89.00	89.00	
Personal Licence	N	37.00	37.00	
Provisional Statement	N	315.00	315.00	
Temporary Event Notice (TEN)	N	21.00	21.00	
Theft / Loss of Licence / Notice	N	10.50	10.50	
Variation of DPS	N	23.00	23.00	
Transfer of Premises Licence	N	23.00	23.00	
Change of Name / Address	N	10.50	10.50	
Notification of Interest	N	21.00	21.00	
Notification of Alteration of Club Rules	N	10.50	10.50	
Interim Authority Notice	N	23.00	23.00	
Explosives Act/Fireworks Annual Registration	N	52.00	52.00	
				<b>Minimal</b>

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
<b>*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>HACKNEY CARRIAGES</b>				
<b>Taxi Licencing</b>				
Taxi licensing fees are agreed annually by licensing committee normally between January to March and will be published separately as part of this process. Existing licence holders will be notified accordingly.				
<b>ENVIRONMENTAL HEALTH</b>				
Pest Treatment Charges – All charges shown exclusive of VAT. Charges will be made plus the appropriate VAT rate				
Insects – per Treatment	L	58.50	58.50	
Rodents in Private Premises	L	8.33	8.33	
Re-rating Food Hygiene Inspections	L	150.00	150.00	
<b>Prosecution Costs</b>				
Hourly Rate for preparation of case reports and carrying out works in default of legal notices	L	48.00	50.00	
<b>Environmental Searches</b>				
Environmental search 1 or 2 report includes environmental information held by the Council on a site (additional charges apply for sites larger than 10,000m2 and distance buffer greater than 250m radius)	L	65.00	65.00	
Additional photocopying for example copies of site investigation reports;				
A4 B&W	L	0.10	0.10	
A3 B&W	L	0.20	0.20	
A4 Colour	L	1.00	1.00	
A3 Colour	L	2.00	2.00	
Scanned Copy	L	Free	Free	
<b>LAPPC and LAIPPC Permits</b>				
Charges are annually set by Defra in March and are subject to change. Current charges as known are;				
<b>LAPPC Charges</b>				
Application Fee;				
Standard process (includes solvent emission activities)	N	1,650.00	1,650.00	
Additional fee for operating without a permit	N	1,188.00	1,188.00	
PVRI, SWOBs and Dry Cleaners	N	155.00	155.00	
PVR I & II combined	N	257.00	257.00	
VRs and other Reduced Fee Activities	N	362.00	362.00	
Reduced fee activities: additional fee for operating without a permit	N	71.00	71.00	
Mobile plant**	N	1,650.00	1,650.00	
for the third to seventh applications	N	985.00	985.00	
for the eighth and subsequent applications	N	498.00	498.00	
Where an application for any of the above is for a combined Part B and waste application add an extra to the above amounts	N	310.00	310.00	
Annual Subsistence Charge;				
Standard process Low*	N	772.00	772.00	
		(+104.00)	(+104.00)	

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
<b>*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
Standard process Medium*	N	1,161.00 (+156.00)	1,161.00 (+156.00)	
Standard process High*	N	1,747.00 (+207.00)	1,747.00 (+207.00)	
*the additional amounts must be charged where a permit is for a combined Part B and waste installation				
PVRI, SWOBs and Dry Cleaners Low	N	79.00	79.00	
PVRI, SWOBs and Dry Cleaners Medium	N	158.00	158.00	
PVRI, SWOBs and Dry Cleaners High	N	237.00	237.00	
PVR I & II combined Low	N	113.00	113.00	
PVR I & II combined Medium	N	226.00	226.00	
PVR I & II combined High	N	341.00	341.00	
VRs and other Reduced Fees Low	N	228.00	228.00	
VRs and other Reduced Fees Medium	N	365.00	365.00	
VRs and other Reduced Fees High	N	548.00	548.00	
Mobile plant, for the first and second permits Low**	N	626.00	626.00	
for the third to seventh permits Low	N	385.00	385.00	
eighth and subsequent permits Low	N	198.00	198.00	
Mobile plant, for the first and second permits Medium**	N	1,034.00	1,034.00	
for the third to seventh permits Medium	N	617.00	617.00	
eighth and subsequent permits Medium	N	316.00	316.00	
Mobile plant, for the first and second permits High**	N	1,551.00	1,551.00	
for the third to seventh permits High	N	924.00	924.00	
eighth and subsequent permits High	N	473.00	473.00	
Late payment fee	N	52.00	52.00	
Where a Part B installation is subject to reporting under the E-PRTR Regulation add an extra to the above amounts	N	104.00	104.00	
Transfer and Surrender;				
Standard process transfer	N	169.00	169.00	
Standard process partial transfer	N	497.00	497.00	
New operator at low risk reduced fee activity	N	78.00	78.00	
Surrender: all Part b activities	N	0.00	0.00	
Reduced fee activities: transfer	N	0.00	0.00	
Reduced fee activities: partial transfer	N	47.00	47.00	
Temporary transfer for mobiles;				
First transfer	N	53.00	53.00	
Repeat following enforcement or warning	N	53.00	53.00	
Substantial change;				
Standard process	N	1,050.00	1,050.00	
Standard process where the substantial change results in a new PPC activity	N	1,650.00	1,650.00	
Reduced fee activities	N	102.00	102.00	
**Not using simplified permits				
<b>LAPPC mobile plant charges (not using simplified permits)</b>				
Number of permits 1 to 2;				
Application fee	N	1,650.00	1,650.00	
Subsistence fee Low	N	646.00	646.00	
Subsistence fee Medium	N	1,034.00	1,034.00	
Subsistence fee High	N	1,506.00	1,506.00	
Number of permits 3 to 7;				
Application fee	N	985.00	985.00	
Subsistence fee Low	N	385.00	385.00	
Subsistence fee Medium	N	617.00	617.00	
Subsistence fee High	N	924.00	924.00	
Number of permits 8 and over;				
Application fee	N	498.00	498.00	
Subsistence fee Low	N	198.00	198.00	
Subsistence fee Medium	N	316.00	316.00	
Subsistence fee High	N	473.00	473.00	

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
<b>*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>LA-IPPC charges</b>				
Every subsistence charge below includes the additional £104 charge to cover LA extra costs in dealing with reporting under the E-PRTR Regulation				
Application	N	3,363.00	3,363.00	
Additional fee for operating without a permit	N	1,188.00	1,188.00	
Annual Subsistence Low	N	1,447.00	1,447.00	
Annual Subsistence Medium	N	1,611.00	1,611.00	
Annual Subsistence High	N	2,334.00	2,334.00	
Late Payment Fee	N	52.00	52.00	
Variation	N	1,368.00	1,368.00	
Transfer	N	235.00	235.00	
Partial Transfer	N	698.00	698.00	
Surrender	N	698.00	698.00	
Subsistence charges can be paid in four equal quarterly instalments paid on 1st April, 1st July, 1st October and 1st January. Where paid quarterly the total amount payable to the local authority will be increased by £38.00				
Newspaper adverts may be required under EPR at the discretion of the LA as part of the consultation process when considering an application. This will be undertaken and paid for by the LA and the charging scheme contains a provision for the LA to recoup its costs				
				<b>Minimal</b>
<b>TRADING STANDARDS</b>				
Please note that VAT may be added to some charges. Check with the service before the work is agreed.				
<b>Prosecution Costs</b>				
Hourly rate for Preparation of Case Reports	L	48.00	50.00	
<b>Measures</b>				
Linear measures not exceeding 3m each scale	L	15.00	15.00	
Not exceeding 15kg	L	40.50	40.50	
Exceeding 15kg but not exceeding 100kg	L	70.50	70.50	
Exceeding 100kg but not exceeding 250kg	L	84.50	84.50	
Exceeding 250kg but not exceeding 1 tonne	L	147.00	147.00	
Exceeding 1 tonne but not exceeding 10 tonnes	L	235.50	235.50	
Exceeding 10 tonnes but not exceeding 30 tonnes	L	494.00	494.00	
Exceeding 30 tonnes but not exceeding 60 tonnes	L	734.00	734.00	
Charge to cover any additional costs involved in testing incorporating remote display or printing facilities based on the above fee plus a charge per hour (minimum charge of 2 hours)	L	65.00 per hour	70.00 per hour	
<b>Measuring Instruments for Intoxicating Liquor</b>				
Not exceeding 150ml	L	23.50	23.50	
Other	L	27.00	27.00	

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
<b>*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>Measuring Instruments for Liquid Fuels and Lubricants</b>				
Container Type (un-subdivided)				
Multi-grade (with price computing device):	L	102.00	102.00	
Single Outlets	L	139.50	139.50	
Solely Price Adjustment	L	255.00	255.00	
Otherwise				
Other Types – Single Outlets				
Solely Price Adjustment	L	112.00	112.00	
Otherwise	L	152.00	152.00	
Other Types – Multi Outlets:				
1 Meter Tested	L	162.50	162.50	
2 Meters Tested	L	267.00	267.00	
3 Meters Tested	L	365.00	365.00	
4 Meters Tested	L	465.00	465.00	
5 Meters Tested	L	562.00	562.00	
6 Meters Tested	L	660.00	660.00	
7 Meters Tested	L	746.00	746.00	
8 Meters Tested	L	861.00	861.00	
Charge to cover any additional costs involved in testing ancillary equipment such as payment acceptors based on the above fee plus a charge per hour (minimum of 2 hours)	L	65.00 per hour	70.00 per hour	
<b>Special Weighing and Measuring Equipment</b>				
For all specialist work undertaken by the service which is not included above a charge per hour on site (minimum charge of 2 hours) plus cost of provision of testing equipment applies	L	65.00 per hour	70.00 per hour	
Discounts				
Fees from Measures to Certification Calibration will be discounted as follows :-				
a) Where more than a single item is submitted on one occasion the second and subsequent fees will be reduced by 20%				
b) Where tests are undertaken using appropriately certified weights and equipment not supplied by the Borough Council the fees will be reduced by 20%				
c) Special rates can be negotiated for multiple submissions or where assistance with equipment or labour is provided				
NB – Where different fees are involved the highest fee will be charged in full and any discounts calculated from the remaining lesser fees				
<b>Licensing – VAT not applicable</b>				
<b>Explosives and Fireworks Licences (Statutory Fee)</b>				
Licence for the storage of explosives	N	**See Note	**See Note	
Licence for the sale of fireworks all year round	N	**See Note	**See Note	
**These are statutory rates that are set centrally in April				
				<b>Minimal</b>

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
<b>*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>PARKING – all off-street charges are inclusive of VAT at 20%</b>				
<b>Car Parks (Short Stay) – per hour (Mon to Sun)</b>				
Abbotts Yard	L	1.00	1.00	
Commercial Street East & West	L	1.00	1.00	
Feethams Multi Storey Car Park	L	1.00	1.00	
Winston Street North & South & West	L	1.00	1.00	
Town Hall	L	1.00	1.00	
<b>Car Parks – Mixed Charges (Mon to Sat)</b>				
Archer Street, Garden Street, Kendrew Street East & West, Hird Street, St Hilda's & Park Place East & West				
Per hour	L	1.00	1.00	
Per day	L	4.00	4.00	
Per week	L	16.00	16.00	
East Street				
Per hour	L	1.00	1.00	
Per day	L	2.00	2.00	
<b>Sunday</b>				
Archer Street, Garden Street, Kendrew Street East & West, Hird Street, St Hilda's & Park Place East & West & East Street				
L		1.00	1.00	
<b>Car Parks – Long Stay (Mon to Sun)</b>				
Chestnut Street				
Cars per hour	L	1.00	1.00	
Cars per day	L	2.00	2.00	
Cars per week	L	8.00	8.00	
HGV/coach per day	L	Free	Free	
HGV/coach per night (6pm-8am)	L	4.00	4.00	
Park Lane				
Per day	L	5.00	5.00	
Central House				
Saturday all day	L	4.00	4.00	
Bank Holiday all day	L	4.00	4.00	
<b>On Street Parking Mon to Sun (up to 2 hours no return within 1 hour EXCEPT for Grange Road &amp; Northumberland Street up to 3 hours no return within 1 hour and East Row 30 minutes maximum no return within 1 hour)</b>				
Per 30 mins	L	0.50	0.50	

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
<b>*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>Car Parks – Contract Parking – all charges are inclusive of VAT at 20%</b>				
Parking locations as determined by the Director of Services.				
Per year one space	L	950.00	950.00	
Per year two spaces	L	900.00	900.00	
Per year three spaces	L	860.00	860.00	
Per year four spaces	L	830.00	830.00	
Per year five to nine spaces	L	800.00	800.00	
Per year ten or more spaces	L	700.00	700.00	
Four Riggs				
Per calendar month	L	64.00	64.00	
Morton Palms				
Per year one space	L	300.00	300.00	
Silver Street				
Per year one space	L	600.00	600.00	
<b>Car Parks – Staff &amp; Members per year</b>	L	173.04	173.04	
<b>Residents Parking Permits (excluding Town Centre)</b>				
3 month temporary permit	L	12.00	12.00	
6 month permit	L	24.00	24.00	
12 month permit	L	40.00	40.00	
<b>Residents Parking Permits (Town Centre only)</b>				
12 month permit	L	N/a	350.00	
<b>Tradesmen Parking Permits</b>				
Daily Waiver	L	5.00	5.00	
3 month permit	L	50.00	50.00	
6 month permit	L	90.00	90.00	
12 month permit	L	150.00	150.00	
				<b>NIL</b>



Description	Type*	Existing Charge £	New Charge £	Financial Effect £
<b>*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<p><b>BUILDING CONTROL</b>                      Items inclusive of VAT at 20%                      Letter confirming exemption                      Letter confirming enforcement action will not be taken</p> <p><b>Decision/Approval Notice (Building Control)</b>                      Responding to request for historical information from electronic databases (email response)                      Responding to request for historical information from electronic databases (letter response)                      Responding to request for historical information from manually recorded data (email response)                      Personal searches (email response)</p> <p><b>The Building (Local Authority Charges) Regulations 2010 Plus VAT at 20%</b>                      Work charged on individual job basis</p>	<p>L L  L L L L L  L</p>	<p>Free Free  Free 1.00 Free Free  As agreed with client</p>	<p>Free Free  Free 1.00 Free Free  As agreed with client</p>	<p><b>NIL</b></p>

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
<b>*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>DOLPHIN CENTRE</b>				
Pricing based on the introduction of a leisure card.				
<b>Swimming</b>				
Adult swim				
Card holder	L	4.10	4.40	
Non card holder	L	4.75	5.05	
Concession	L	3.15	3.30	
Junior Swim	L	2.75	2.80	
Family swim junior rate discount (up to 4 children accompanying 1 adult)				
Per card holder	L	1.95	2.00	
Per non card holder	L	2.35	2.45	
Under 12 months	L	Free	Free	
Lessons	L	47.50	50.00	
<b>Fitness Areas</b>				
The Gym				
Card holder	L	5.00	5.50	
Non card holder	L	5.45	5.95	
Concession	L	3.70	4.10	
Junior Gym	L	4.00	4.10	
Concession	L	3.10	3.20	
<b>Health &amp; Fitness Classes</b>				
Health & Fitness Classes				
Card holder	L	4.35	4.55	
Non card holder	L	5.00	5.25	
Concession	L	3.30	3.45	
<b>Half Main Hall</b>				
Adult				
Card holder	L	43.50	44.50	
Non card holder	L	50.00	51.00	
Junior (1 hour courts only)	L	30.00	31.00	
Weekday lunchtime				
Card holder	L	38.00	39.00	
Non card holder	L	42.00	43.00	
<b>Badminton</b>				
Adult				
Card holder	L	8.65	8.85	
Non card holder	L	9.90	10.10	
Concession	L	6.50	6.70	
Junior (1 hour courts only)	L	4.80	5.00	
Concession (1 hour courts only)	L	3.65	3.85	
<b>Equipment Hire</b>				
Footballs	L	Free	Free	
Footballs – Deposit (FOC for card holders)	L	5.00	5.00	
Badminton	L	2.00	2.00	
Badminton – Deposit (FOC for card holders)	L	5.00	5.00	
Table Tennis Bats	L	1.40	1.40	
Table Tennis Bats – Deposit (FOC for card holders)	L	5.00	5.00	
Pram Lock	L	Free	Free	
Pram Lock – Deposit (FOC for card holders)	L	5.00	5.00	

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
<b>*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>Children's Activities</b>				
Soft play admissions	L	4.75	5.25	
Sensory Room	L	4.75	5.25	
Parent/toddler (Soft play)	L	4.75	5.25	
<b>Other Activities</b>				
Showers				
Card holders	L	2.00	2.50	
Non card holders	L	2.35	2.85	
<b>Fit 4 Life Packages</b>				
12 month Full Membership	L	299.40	323.40	
12 month Seniors	L	228.00	252.00	
12 month Student	L	180.00	204.00	
6 Month Full	L	195.00	207.00	
12 Month Upfront	L	275.00	299.00	
<b>Swimming Pools</b>				
Main Pool - per hour	L	100.00	105.00	
Diving Pool - per hour	L	57.00	60.00	
Teaching Pool - per hour	L	57.00	60.00	
<b>Gala - per hour</b>				
Swimming Galas - whole complex				
Normal opening hours - per hour	L	320.00	335.00	
Outside normal opening hours - per hour	L	168.00	176.00	
<b>Swimming Galas - Schools, Junior Clubs and Organisations</b>				
Main Pool - Peak	L	224.00	235.00	
Main Pool - Off Peak	L	158.00	166.00	
Main Pool and Teaching Pool - Peak	L	187.00	196.00	
Main Pool and Teaching Pool - Off Peak	L	193.00	202.00	
Electronic Timing	L	94.00	99.00	
<b>Ten Pin Bowling</b>				
Adult Standard - 1 game	L	7.00	7.45	
Juniors (under 16) - 1 game	L	5.95	5.95	
Students & Seniors - Off Peak - 1 game	L	5.95	5.95	
Family Package - Peak - 1 game	L	23.00	23.50	
Family Package - Off Peak -1 game	L	21.00	21.50	
Adult, Students, Seniors - Peak - 2 game	L	14.00	14.90	
Adult, Student, Seniors - Off Peak - 2 game	L	10.50	10.50	
Juniors (under 16) - Peak - 2 game	L	11.90	11.90	
Juniors (under 16) - Off Peak - 2 game	L	10.50	10.50	
Disabled and carer - Off Peak - 1 game (per person)	L	4.95	4.95	
Disabled and carer - Off Peak - 2 game (per person)	L	9.90	9.90	
<b>Dry Sports Hall</b>				
Main Sports Hall - per hour	L	105.00	110.00	
Special Events - per hour Weekends	L	345.00	362.00	
Preparation - per hour Weekends	L	180.00	189.00	
Special Events - Schools - per hour off peak	L	49.00	49.00	
Meeting Room	L	36.00	36.00	
Seminar Room/Stephenson Suite	L	36.00	36.00	
<b>Central Hall</b>				
All Events (except commercial, exhibitions and local societies)	L	110.00	115.00	
Exhibitions - commercial - per hour	L	143.00	150.00	
Local Societies event - per hour	L	76.00	80.00	
				<b>72,000</b>

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
<b>*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>PARKS</b>				
Football - Hire of Hundens Park Pitch Seniors' Match	L	25.00	25.00	
Juniors Match	L	15.00	15.00	
				<b>NIL</b>
<b>EASTBOURNE SPORTS COMPLEX</b>				
<b>3G Pitch</b>				
All charges shown exclusive of VAT. Charges will be made plus the appropriate VAT rate				
Non Charter Standard Pay and Play				
1/2 3G Pitch - Adult (1 hour)	L	46.00	50.00	
1/2 3G Pitch - Junior (1 hour)	L	35.00	40.00	
Full 3G pitch per hour – Adult	L	77.00	80.00	
Full 3G pitch per hour – Junior	L	50.00	55.00	
Charter Standard and Partner Clubs				
1/2 3G Pitch (1 hour)	L	25.00	25.00	
Full 3G pitch per hour	L	50.00	50.00	
Off Peak Summer Prices (May to August) Charter Standard and Partner Clubs				
1/2 3G Pitch (1 hour)	L	25.00	25.00	
Full 3G pitch per hour	L	50.00	50.00	
Off Peak Summer Prices (May to August) Non Charter Standard				
1/2 3G Pitch (1 hour)	L	35.00	40.00	
Full 3G pitch per hour	L	65.00	70.00	
All charges shown inclusive of VAT unless otherwise stated. Charges will be made plus the appropriate VAT rate				
<b>Grass Pitch</b>				
Adult per match	L	25.00	25.00	
Junior per match	L	15.00	15.00	
<b>Athletics Track (following completion of refurbishment in 2023)</b>				
Non club rate				
Adult	L	4.00	5.00	
Junior	L	3.60	4.00	
Full track per hour	L	35.00	120.00	
Club rate				
Adult	L	3.00	4.00	
Junior	L	3.00	4.00	
Full track per hour	L	35.00	90.00	
<b>Other</b>				
Shower	L	2.00	2.20	
Function room and pavilion hire per hour (exclusive of VAT)	L	21.00	22.00	
Multi Purpose Studio per hour (exclusive of VAT)	L	15.00	16.00	
				<b>1,000</b>

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
<b>*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>HIPPODROME &amp; HULLABALOO</b>				
Hire & Conferencing (all pricing exclusive of VAT)				
John Wade Group Lounge - max capacity 40 (theatre style) - per hour	L	36.75	38.75	
John Wade Group Lounge - max capacity 40 (theatre style) - day hire**	L	220.50	231.75	
Living Water Tower Room - max capacity 18 - per hour	L	31.50	33.25	
Living Water Tower Room - max capacity 18 - day hire**	L	189.00	198.50	
Hippo Lounge - max capacity 70 - per hour	L	44.00	46.25	
Hippo Lounge - max capacity 70 - day hire**	L	264.50	277.75	
Hippo Education Space - max capacity 40 (workshop of approx. 25) - per hour	L	36.75	38.75	
Hippo Education Space - max capacity 40 (workshop of approx. 25) - day hire**	L	220.50	231.75	
Hullabaloo Rehearsal Space - max capacity 35 - per hour	L	36.75	38.75	
Hullabaloo Rehearsal Space - max capacity 35 - day hire**	L	220.50	231.75	
Hullabaloo Café - max capacity 70 - per hour	L	44.00	46.25	
Hullabaloo Café - max capacity 70 - day hire**	L	264.50	277.75	
Hippodrome Theatre Hire - max capacity 1,000 - w/end full day	L	1,995.00	2,095.00	
Hippodrome Theatre Hire - max capacity 1,000 - w/end half day	L	997.50	1,047.50	
Hippodrome Theatre Hire - max capacity 1,000 - w/day full day	L	1,837.50	1,929.50	
Hippodrome Theatre Hire - max capacity 1,000 - w/day half day	L	918.75	965.00	
Hullabaloo Theatre Hire - max capacity 150 - per hour	L	65.00	68.50	
Hullabaloo Theatre Hire - max capacity 150 - day hire**	L	472.50	496.50	
**day hire - 9am to 6pm				
Community Rate may be applicable for charities, NHS, children's groups and local artists if qualifying criteria met. This equates to 30% reduction on the above charges.				
				<b>1,000</b>

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
<b>*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>HEAD OF STEAM (closed during 2023/24 for refurbishment)</b>				
<b>REFUSE COLLECTION AND DISPOSAL</b>				
Refuse sacks (per 25) (Exclusive of VAT)	L	107.50	118.50	
Garden Waste Sacks (Non VATable) (for collection of 10 bags)	L	11.60	12.80	
Bulky Household Collection up to 6 items	L	19.40	21.40	
Garden Waste Service	L	37.00	39.00	
Cost of replacement (inclusive of 20% VAT)				
360L Wheeled Bin	L	54.95	60.60	
240L Wheeled Bin	L	21.65	23.90	
Caddie	L	5.55	8.50	
Glass Box	L	3.55	6.00	
55L Box	L	3.55	6.00	
Lid for recycling box	L	1.50	2.50	
Lid for 240L bin	L	5.40	6.00	
				<b>21,000</b>

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
<b>*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>CEMETERIES</b>				
Burial fees without exclusive right of burial (these fees will be tripled where the deceased is a non-resident of Darlington at time of death)				
Individual foetal remains	N	No Charge	No Charge	
Stillborn or child not exceeding 12 months	N	No Charge	No Charge	
Person over 12 months up to 18 years	N	No Charge	No Charge	
Person over 18 years	L	960.00	990.00	
Burial fees with exclusive right of burial (these fees will be doubled where the deceased is a non-resident of Darlington at time of death)				
Individual foetal remains	N	No Charge	No Charge	
Child not exceeding 12 months	N	No Charge	No Charge	
Person over 12 months up to 18 years	N	No Charge	No Charge	
Person over 18 years	L	960.00	990.00	
Cremated remains	L	210.00	220.00	
Exclusive rights of burial (these fees will be doubled if the purchaser is a non-resident of Darlington if not purchased at time of first interment).				
Exclusive burial rights (50 years)	L	980.00	1,010.00	
Exclusive burial rights for a bricked grave	L	1,960.00	2,020.00	
<b>Other charges</b>				
Scattering of cremated remains	L	50.00	50.00	
Indemnity form (to produce duplicate grant)	L	50.00	50.00	
Use of Cemetery Chapel	L	100.00	120.00	
After post mortem remains	L	210.00	220.00	
Exhumation of a body (excl. re-interment)	L	2,100.00	2,150.00	
Exhumation of cremated remains (excl. re-interment)	L	525.00	550.00	
<b>Grave Maintenance (inclusive of 20% VAT)</b>				
Initial payment	L	50.00	50.00	
Annual Maintenance	L	37.00	38.00	
<b>Memorials (fees will be doubled where the deceased to whom the memorial/inscription refers was non-resident of Darlington at time of death)</b>				
Memorial rights including first inscription (30 years)	L	220.00	220.00	
Provision of kerbs – traditional sites only)	L	100.00	100.00	
Vases not exceeding 300mm	L	80.00	80.00	
Additional inscription	L	80.00	80.00	
<b>Total financial effect for Cemeteries</b>				<b>6,000</b>

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
<b>*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>CREMATORIUM</b>				
Crematorium fees (inclusive of certificate of cremation, use of organ and scattering of remains in Gardens of Remembrance at an unreserved time)				
Individual foetal remains	N	No charge	No charge	
Hospital arrangement – foetal remains	L	210.00	220.00	
Stillborn or child not exceeding 12 months	N	No charge	No charge	
Person over 12 months up to 18 years	N	No charge	No charge	
Person over 18 years	L	875.00	900.00	
Direct Cremation	L	675.00	700.00	
After post mortem remains	L	210.00	220.00	
<b>Other charges</b>				
Medical Referee Fee	N	22.00	22.00	
Environmental Surcharge	L	58.00	60.00	
Postal Carton	L	20.00	20.00	
Metal Urn	L	40.00	40.00	
Wooden Casket	L	50.00	50.00	
Baby Urn	L	10.00	10.00	
Crematorium Chapel	L	100.00	120.00	
Scattering of remains at reserved time	L	50.00	50.00	
<b>Webcasts (inclusive of 20% VAT)</b>				
Live Webcast	L	48.00	48.00	
Live Webcast and watch again	L	54.00	54.00	
Keepsake (DVD, Blu-ray, USB or audio CD)	L	60.00	60.00	
Extra copies of Keepsake	L	30.00	30.00	
<b>Book of Remembrance (inclusive of 20% VAT)</b>				
Single Entry (2 lines)	L	70.00	70.00	
Double Entry (3 or 4 lines)	L	110.00	110.00	
Additional lines	L	25.00	25.00	
Crest or floral emblem	L	115.00	115.00	
<b>Memorial Cards (inclusive of 20% VAT)</b>				
Single entry card (2 lines)	L	25.00	25.00	
Double entry card (3 or 4 lines)	L	30.00	30.00	
Additional lines	L	5.00	5.00	
Crest of floral emblem	L	70.00	70.00	
Personal photographs – set up	L	50.00	50.00	
Additional photographs – after set up	L	10.00	10.00	
<b>Memorial Books (inclusive of 20% VAT)</b>				
Single entry book (2 lines)	L	80.00	80.00	
Double entry card (3 or 4 lines)	L	85.00	85.00	
Additional lines	L	5.00	5.00	
Crest of floral emblem	L	70.00	70.00	
Personal photographs – set up	L	50.00	50.00	
Additional photographs – after set up	L	10.00	10.00	
<b>Other Memorial Schemes</b>				
Replacement kerb vase plaque	L	300.00	300.00	
Replacement flower holder	L	5.00	5.00	
Wall plaques	L	245.00	250.00	
Planter plaques	L	365.00	370.00	
Lease of space for memorial plaques (per annum)	L	25.00	26.00	
<b>Total financial effect for Crematorium</b>				<b>32,000</b>



Description	Type*	Existing Charge £	New Charge £	Financial Effect £
<b>*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>ALLOTMENTS &amp; STABLES</b>				
Rent per year	L	185.60	195.00	
				<b>Minimal</b>
<b>HIGHWAYS</b>				
Private apparatus in the Highway (Section 50 Licence, new installations)	L	550.00	550.00	
Private Road Openings (repair existing)	L	225.00	225.00	
Vehicle Crossings – estimate fee (taken as part of payment if go ahead with the works)	L	25.00	25.00	
Vehicle Crossings (plus actual construction costs)	L	100.00	100.00	
Vehicle Crossings if planning permission required on a classified road (plus actual construction costs)	L	150.00	150.00	
Temporary Traffic Regulation Notices (road closures etc)	L	175.00	175.00	
Temporary Traffic Regulation Orders (road closures etc) (plus advertising)	L	288.00	288.00	
Emergency Traffic Regulation Orders	L	136.00	136.00	
Application to Secretary of State for TTRO extension (plus advertising)	L	100.00	100.00	
Personal Search - Highways (by email) per question	L	6.00	6.00	
Street Naming Royal Mail Income (per address, Nationally agreed price LGIH)	L	1.00	1.00	
Street Naming & Numbering of Properties:				
- Per road name (developer suggests)	L	165.00	173.00	
- Per road name (council names)	L	200.00	210.00	
- Per plot	L	15.00	16.00	
Street Naming & Numbering of Properties:				
- Per plot or renaming of a property	L	35.00	37.00	
Rechargeable Works	L	Actual cost + 10%	Actual cost + 10%	
Temporary Traffic Light Applications	L	No Charge Individually priced based on requirements	No Charge Individually priced based on requirements	
Section 50 Licence associated bond costs	L	No charge	No charge	
Access protection markings	L	£75.00 + VAT	£75.00 + VAT	
Tourist Sign (plus actual cost of sign)	L	£75.00 + VAT	£75.00 + VAT	
Accident Data Requests	L	75.00	75.00	
Traffic Count Data	L	Individually priced based on charge out rate	Individually priced based on charge out rate	
Street Lighting Design Service	L	No charge	No charge	
Oversailing Licence	L	No charge	No charge	
Banner Licence	L	No charge	No charge	
Placing Goods on the Highway	L	155.00	155.00	
Deposits upon the Highway	L	No charge	No charge	
Temporary Development Signs – Admin Fee	L	200.00	200.00	
Temporary Development Signs – DBC undertake work on behalf of developer	L	Actual costs	Actual costs	
Switch off / on traffic signal / pelican crossings – per visit	L	150.00	150.00	
Unauthorised marks or affixing of signs to street furniture	L	No charge	No charge	

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
<b>*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
Section 278 Highway works agreement	N	6% of works + legal if delivered by developer	6% of works + legal if delivered by developer	
Section 116 Stopping Up of the Highway	N	Actual Costs	Actual Costs	
Section 38 Road Adoption agreement	N	6% of works + legal if delivered by developer	6% of works + legal if delivered by developer	
NRSWA Defect Charges	N	Nationally set scale of charges	Nationally set scale of charges	
NRSWA Road Opening Inspection Charges (sample)	N	Nationally set scale of charges	Nationally set scale of charges	
Section 74 – charges for overstays	N	Nationally set scale of charges	Nationally set scale of charges	
				<b>Minimal</b>
<b>PUBLIC RIGHTS OF WAY</b>				
Public Path Orders (HA 80 S 118 and 119, TCPA 90 s247, 257)				
Actual cost based on charge out rate plus advertising and legal costs		2,200.00 (minimum)	3,000.00 (minimum)	
PROW Temporary Closures – as Highways fees and charges				
Landowner Rights of Way Statement and Declaration s31.6				
One parcel of land, includes 2 notices	L	250.00	250.00	
Additional parcel	L	50.00	50.00	
Additional notice	L	50.00	50.00	
Authorisation for installing a new gate or stile (HA 80 s147)	L	100.00	100.00	
Path Orders under Deregulation Act				
Actual cost based on charge out rate plus advertising and legal costs, to include but not restricted to pre-application advice, processing the application, resolving objections, making the order, confirmation of the order, and any subsequent Public Inquiry or Hearing				
				<b>Minimal</b>
<b>SUSTAINABLE TRANSPORT</b>				
Charges for Concessionary Travel (ENCTS);				
Replacement pass for lost/stolen without a CRN	L	10.00	10.00	
Learn to Ride per session (child)	L	3.00	3.00	
Production, placement and retrieval of notices when bus stops are temporarily per bus stop	L	60.00	60.00	
Production and placement of bus timetable information when bus services have to be re-registered due to road closures – up to 6 timetables	L	84.00	84.00	
				<b>NIL</b>

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
<b>*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>TRANSPORT SERVICES</b>				
Charges for Taxi Licensing;				
Taxi Vehicle Test	L	50.00	53.00	
Taxi Vehicle Test and MOT	L	60.00	63.00	
Failure to attend (less than 48 hours' notice)	L	50.00	53.00	
Re-test	L	25.00	26.00	
Re-test including emissions	L	35.00	37.00	
Re-test emissions only	L	10.00	11.00	
Charges for General Public;				
MOT for Motorbike Class I & II	L	25.00	25.00	
MOT for Standard Car Class IV	L	35.00	35.00	
MOT for Class V Vehicles	L	40.00	40.00	
MOT for Class VII Vehicles	L	40.00	40.00	
				<b>Minimal</b>
<b>PRIVATE SECTOR HOUSING</b>				
Works in default & statutory activities per hour	L	48.00	50.00	
Housing inspections & consultancy per hour (inclusive of VAT)	L	57.60	60.00	
Charge for the service relevant Housing Act 2004 legal notice	L	432.00	450.00	
Securing empty homes (addition of VAT by agreement)	L	288.00	300.00	
Houses in Multiple Occupation Activities;				
HMO licence fee per letting/let/tenancy	L	187.00	187.00	
Other relevant HMO activities per hour	L	47.00	50.00	
Variation of HMO licence	L	Free	50.00	
Housing Immigration Inspections;				
Within 10 working days (including VAT)	L	144.00	150.00	
Fast Track within 5 working days (including VAT)	L	192.00	200.00	
General Enforcement Activities:				
Hourly rate for preparation of case reports/prosecutions	L	48.00	50.00	
Additional copies of legal notices via post	L	10.00	10.00	
Additional copies of legal notices - Scanned copy by Email	L	Free	Free	
<b>The Smoke and Carbon Monoxide Alarm (Amendment) Regulations 2022</b>				
Fines for failing to provide a working smoke or carbon monoxide alarm. Offence by the same individual or organisation;				
First	N	500.00	500.00	
Second	N	1,000.00	1,000.00	
Third	N	2,000.00	2,000.00	
Fourth	N	3,000.00	3,000.00	
Fifth or more	N	5,000.00	5,000.00	
The Redress Schemes for Letting Agency Work and Property Management Work (England) Order 2014;				
Fines for failing to join an approved letting and management redress scheme;				
Businesses that have been served with a notice of intent and failed to join an approved scheme	N	5,000.00	5,000.00	
Businesses that have joined an approved scheme following the service of the notice of intent	N	4,000.00	4,000.00	
Businesses that have joined an approved scheme prior to enforcement action being taken, after the 1st October 2014	N	3,000.00	3,000.00	
**The Redress Scheme is currently undergoing a national review and may be replaced prior to April 2023 by a new civil penalty policy				

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
<b>*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>Energy Efficiency (Private Rented Property) (England and Wales) Regulations 2015</b>				
Penalty (less than 3 months in breach) renting a non-compliant property	N	Up to 2,000.00 and/or publication penalty	Up to 2,000.00 and/or publication penalty	
Penalty (3 months or more in breach) renting out a non-compliant property	N	Up to 4,000.00 and/or publication penalty	Up to 4,000.00 and/or publication penalty	
Providing false or misleading information on the PRS Exemptions Register	N	Up to 1,000.00 and/or publication penalty	Up to 1,000.00 and/or publication penalty	
Failing to comply with a compliance notice	N	Up to 2,000.00 and/or publication penalty	Up to 2,000.00 and/or publication penalty	
<b>Housing and Planning Act 2016</b>				
Failure to comply with an Improvement Notice (under section 30 of the Housing Act 2004)				
Failure to comply with a Prohibition Order (under section 32 of the Housing Act 2004)				
Breach of a banning order made under section 21 of the Housing and Planning Act 2016	N	Civil penalties of up to 30,000 per offence as an alternative to prosecution	Civil penalties of up to 30,000 per offence as an alternative to prosecution	
Using violence to secure entry to a property (under section 6 of the Criminal Law Act 1977)				
Illegal eviction or harassment of the occupiers of a property (under section 1 of the Protection from Eviction Act 1977)				
<b>COST OF REVENUE COLLECTION</b>				
<b>Council Tax – All Charges do not incur VAT</b>				
Issue of Summons for Liability Order	L	33.50	38.00	
Issue of Liability Order	L	44.00	47.00	
Issue of Summons for Committal Hearing	L	90.00	99.00	
Issue of Statutory Demand	L	157.50	173.00	
<b>Business Rates (NNDR) – All Charges do not incur VAT</b>				
Issue of Summons for Liability Order	L	33.50	38.00	
Issue of Liability Order	L	44.00	47.00	
Issue of Summons for Committal Hearing	L	90.00	99.00	
Issue of Statutory Demand	L	157.50	173.00	
				<b>Minimal</b>
				<b>50,000</b>

## APPENDIX 4

**KEY ASSUMPTIONS USED IN PROJECTED  
RESOURCES, EXPENDITURE AND INCOME 2023/24-2026/27**

<b>Factor</b>	<b>Assumption</b>
<b>Resources</b>	
Council Tax base	Variable depending on projected additional properties.
Council Tax	2.99% increase in 2023/24 to 2026/27
Adult Social Care Precept	2% increase in 2023/24 to 2026/27
Council Tax collection	99% collected
Government Grants	Government grants for 2023/24 as indicated in 2022 spending review and indicative figures for 2024/25 – 2026/27.
	Increase in Business Rates Scheme Top Up Grant of 10.1% in 2023/24 & 2.00% in 2024/25, 2025/26 & 2026/27 (projected CPI).
	Revenue Support Grant 2023/24 uplifted for 2% inflation to 2026/27.
	Continuation of Improved Better Care Fund (iBCF) at 2022/23 rates.
	Continuation of 2022/23 Social Care Support Grant of £3.753m in total, flatlined and assumed to continue to 2026/27.
	Spending Review 21 Government Funding assumed to be continued at 22/23 rates until 2026/27
	2022/23 Services Grant assumed to continue until 2026/27 at same rate as 2022/23
	Social Care Grant of £0.728m in 2023/24 & £1.237m in 2024/25
	Lower Tier Services Grant assumed to continue until 2026/27 at same rate as 2022/23
	New Homes Bonus (NHB) legacy payments will continue but no new ones assumed after 2023/24.
<b>Expenditure</b>	
Pay inflation	2023-24 5% and thereafter 2% in line with national scheme.
Price inflation	Only contractual inflation on running costs
Local Government Pension Scheme	Contribution rate of 18.3% for 2023/24 until next triennial revaluation in 25/26.
<b>Financing Costs</b>	
Interest rates payable	Average rate on existing debt 2023/24 of 3.24%; 2024/25 of 3.22%, 2025/26 of 3.10% & 2026/27 of 3.15%.
Interest rates payable on new debt – 10 year rate	2023/24 of 4.20%; 2024/25 of 3.45%, 2025/26 of 3.13% & 2026/27 of 2.68%.
Interest rates receivable	4.60% in 2023/24, 3.20% in 2024/25, 2.80% in 2025/26 & 2.80% in 2026/27.
<b>Income</b>	
Inflationary increases	Various based on individual service considerations

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**REVENUE BUDGET MANAGEMENT 2022/23**

<b><u>Projected General Fund Reserve at 31st March 2023</u></b>		2022-26 MTFP (Feb 2022)
<b>Medium Term Financial Plan (MTFP) :-</b>		£000
MTFP Planned Opening Balance 01/04/2022		24,595
Approved net contribution from balances		(582)
<b>Planned Closing Balance 31/03/2023</b>		<b>24,013</b>
Increase in opening balance from 2021-22 results		384
Projected corporate underspends / (overspends) :-		
Council Wide		(1,426)
Additional income received		230
<b>Projected General Fund Reserve (excluding Departmental) 31st March 2023</b>	<b>at</b>	<b>23,201</b>
<b>Planned Balance at 31st March 2023</b>		<b>24,013</b>
<b>Improvement/(Decline)</b>		<b><u>(812)</u></b>

<b><u>Departmental projected year-end balances</u></b>		Improvement / (decline) compared with 2022-26 MTFP £000
People Group		(1,054)
Services Group		533
Operations Group		(78)
Chief Executive		60
<b>TOTAL</b>		<b><u>(539)</u></b>

<b><u>Summary Comparison with :-</u></b>		2022-26 MTFP £000
Corporate Resources - increase in opening balance from 21/22 results		384
Corporate Resources - additional in-year Improvement/(Decline)		(1,196)
Departmental - Improvement / (Decline)		(539)
Improvement / (Decline) compared with MTFP		<b><u>(1,351)</u></b>
<b>Projected General Fund Reserve at 31st March 2023</b>		<b><u>22,662</u></b>

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**MEDIUM TERM FINANCIAL TERM 2023 TO 2027**

	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>
People Group	74.176	76.320	77.966	80.432
Chief Executives Office & Economic Growth	1.535	1.571	1.664	1.716
Services Group	20.649	21.264	21.596	22.065
Operations Group	19.547	19.945	20.263	20.655
Financing costs	3.477	3.613	3.664	3.364
Investment Returns - Joint Venture	(1.816)	(1.718)	(1.130)	(1.130)
Council Wide Pressures/(savings)	1.259	1.283	1.309	1.335
Council Wide Contingencies	(0.237)	(0.246)	(0.255)	1.189
Contribution to/(from) revenue balances	(8.417)	(10.396)	(10.356)	(9.735)
<b>Total Net Expenditure</b>	<b>110.173</b>	<b>111.636</b>	<b>114.720</b>	<b>119.891</b>
<b><u>Resources - Projected and assumed</u></b>				
Council Tax	61.877	65.556	69.791	74.375
Business rates retained locally	23.021	16.510	16.851	17.192
Top Up	8.029	11.736	11.901	12.065
RSG	3.943	4.022	4.102	4.184
NHB	0.354	0.354	0.354	0.354
BCF	4.488	4.488	4.488	4.488
Adult Social Care Support Grant	3.753	3.753	3.753	3.753
Spending Review 21 Government Funding	1.162	1.162	1.162	1.162
2022/23 Services Grant	2.167	2.167	2.167	2.167
Social Care Grant Autumn Statement 2022	0.728	1.237	0.000	0.000
Strengthening Families Grant	0.500	0.500	0.000	0.000
Lower Tier Services Grant	0.151	0.151	0.151	0.151
<b>Total Resources</b>	<b>110.173</b>	<b>111.636</b>	<b>114.720</b>	<b>119.891</b>
<b><u>Balances</u></b>				
<b>Opening balance</b>	23.205	17.203	7.807	(2.549)
<b>Release of Earmarked Reserve - LCTS</b>	1.415	0.000	0.000	0.000
<b>Net contribution to GF from Collection Fund</b>	1.000	1.000	0.000	0.000
<b>Contribution to/(from) balances</b>	(8.417)	(10.396)	(10.356)	(9.735)
<b>Closing balance</b>	<b>17.203</b>	<b>7.807</b>	<b>(2.549)</b>	<b>(12.284)</b>

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<b>Capital Medium Term Financial Plan 2023/24 - 2026/27</b>					<b>Appendix 7</b>
	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
<b>Children, Families &amp; Learning</b>					
School Condition Allocations	<i>159</i>	<i>159</i>	<i>159</i>	<i>159</i>	<b>636</b>
	<i>159</i>	<i>159</i>	<i>159</i>	<i>159</i>	<b>636</b>
<b>Housing</b>					
Adaptations / Lifts	200	212	218	225	<b>855</b>
Heating replacement programme	1,225	1,295	1,334	1,374	<b>5,227</b>
Structural works	400	424	437	450	<b>1,711</b>
Lifeline Services	150	159	164	169	<b>641</b>
Repairs before painting	60	66	68	70	<b>264</b>
Roofing	1,000	1,100	683	703	<b>3,485</b>
Garages	25	27	52	53	<b>156</b>
External Works (footpaths, fencing, etc.)	200	210	221	232	<b>862</b>
Pavement Crossing	32	34	36	37	<b>138</b>
Window and Door Replacement Programme	1,400	1,484	1,558	1,605	<b>6,047</b>
IPM works	2,760	2,898	3,043	3,134	<b>11,835</b>
Energy Efficiency	1,000	1,060	1,092	1,125	<b>4,276</b>
Communal Works	150	159	164	169	<b>641</b>
New build (net of HE grant)/regeneration	15,673	11,546	11,138	-	<b>38,357</b>
Fees	310	326	333	340	<b>1,309</b>
	<b>24,585</b>	<b>20,999</b>	<b>20,538</b>	<b>9,684</b>	<b>75,806</b>
<b>Transport</b>					
Highway Maintenance	<i>1,206</i>	<i>1,206</i>	<i>1,206</i>	<i>1,206</i>	<b>4,824</b>
Integrated Transport	<i>893</i>	<i>893</i>	<i>893</i>	<i>893</i>	<b>3,572</b>
Pothole Funding	<i>969</i>	<i>969</i>	<i>969</i>	<i>969</i>	<b>3,876</b>
	<b>3,068</b>	<b>3,068</b>	<b>3,068</b>	<b>3,068</b>	<b>12,272</b>
<b>Other Capital Programmes</b>					
Disabled Facility Grants	1,063	1,063	1,063	1,063	<b>4,252</b>
	1,063	1,063	1,063	1,063	<b>4,252</b>
<b>Council funded Schemes</b>					
Whinfield School Roof Replacement	1,124	-	-	-	<b>1,124</b>
Essential Works to Skerne river bridge	50	-	-	-	<b>50</b>
Essential Play area equipment replacement	60	50	40	50	<b>200</b>
Total Council Funded Schemes	<b>1,234</b>	<b>50</b>	<b>40</b>	<b>50</b>	<b>1,374</b>
<b>Self Financing schemes</b>					
Development of Office Block at Priestgate	-	2,000	8,000	-	<b>10,000</b>
Northern Echo Building refurbishment	3,000	2,500	-	-	<b>5,500</b>
Skinnergate office/commercial space	1,000	600	-	-	<b>1,600</b>
Total Council Self Financing Schemes	<b>4,000</b>	<b>5,100</b>	<b>8,000</b>	<b>-</b>	<b>17,100</b>
<b>Total Spending Plans</b>	<b>34,109</b>	<b>30,439</b>	<b>32,868</b>	<b>14,024</b>	<b>111,440</b>
<b>Funded by:</b>					
Capital Grants	7,890	7,290	6,290	4,290	<b>25,760</b>
HRA Revenue Contributions	12,609	12,150	12,097	9,381	<b>46,237</b>
HRA Capital Receipts	303	303	303	303	<b>1,212</b>
Borrowing	11,673	8,546	8,138	-	<b>28,357</b>
Corporate Resources	1,234	50	40	50	<b>1,374</b>
Self Financing	400	2,100	6,000	-	<b>8,500</b>
<b>Total Resources</b>	<b>34,109</b>	<b>30,439</b>	<b>32,868</b>	<b>14,024</b>	<b>111,440</b>
<b>Commitments - see above</b>	<b>34,109</b>	<b>30,439</b>	<b>32,868</b>	<b>14,024</b>	<b>111,440</b>
<b>Resources Available for Investment</b>	<b>0</b>	<b>(0)</b>	<b>(0)</b>	<b>0</b>	<b>0</b>

Figures shown in italics are estimates, awaiting confirmation of funding streams.

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## **ECONOMY AND RESOURCES SCRUTINY COMMITTEE 5 JANUARY 2023**

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### **PERFORMANCE INDICATORS**

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#### **SUMMARY REPORT**

##### **Purpose of the Report**

1. To provide Members with performance data against key performance indicators for 2022/23 at Quarter 2.

##### **Report**

##### **Background**

2. This report provides performance information in line with an indicator set and scrutiny committee distribution agreed by Monitoring and Coordination Group on 4 June 2018, and subsequently by scrutiny committee chairs.
3. The indicators included in this report are aligned with key priorities. Other indicators may be referenced when appropriate in narrative provided by the relevant assistant directors, when providing the committee with performance updates.
4. Twenty-two indicators are reported to the committee, eighteen of them on a six-monthly basis and four annually.

##### **Headlines**

##### **Human Resources**

5. The number of days lost to sickness so far in 2022/23 is higher than at the same period in 2021/22, however a large percentage of the increase is due to changes in recording Covid19 absence.
6. Management of sickness remains a high priority for all levels of management, supported by HR. Wellbeing activities continue to be a key priority from our workforce strategy to promote the health and wellbeing of our staff.
7. The number of staff leaving the council has increased slightly due to new opportunities in Darlington.
8. Exit interviews show 90% of people they would work for the council again.
9. A review of recruitment processes has been undertaken with targeted promotion through various routes including social media and recruitment fairs. We continue to develop our package of benefits as an employer with new initiatives and wellbeing projects.

### **Health and Safety**

10. The number of reports of accidents and ill health to the HSE has fallen compared to the same point in 2021/22.

### **Complaints**

11. Three complaints have been upheld by the Local Government Ombudsman/Housing Ombudsman and one complaint upheld by the Information Commissioners Office.

### **Procurement**

12. Contracted spend as a percentage of total non-salary spend has remained largely consistent for three years. In quarter 2 there was a slight reduction (which is similar to what was experienced in the preceding year).

### **Council Tax**

13. The amount of Council Tax arrears collected has exceeded the target for 2022/23, with £1m collected.
14. Revenues and Benefits officers collected £39.1 million, an increase of £2.7 million. The overall collection rate of 99% is still on course to be met.

### **Business Rates**

15. The percentage of Business Rates collected exceeded the target due to the continuing award of Covid Additional Relief.

### **Housing Benefits**

16. £259k of Housing Benefit overpayments were collected. The outstanding debt is decreasing (currently at £1.64 million). It is likely that as Housing Benefit claims continue to transfer to Universal Credit, the amount of overpayments created (and therefore the amount collected) will continue to decrease.

### **Culture**

17. Footfall has continued to increase. The events programme attracted new visitors and fantastic feedback. New independent retailers have opened and the Towns Fund continues to improve shop fronts. Darlington is part of the High Street Task Force initiative and is waiting for further development opportunities.

### **Planning Applications**

18. The low number applications, 9, continue to sway the figures, but 7 cases met the target of major planning applications decided within 13 weeks or within agreed time.
19. 95% of non major or household type applications were decided within target time.

## Planning Policy

20. The Local Plan was adopted in February. It was hoped this would result in a number of planning applications to promote economic growth. However, due to the Government announcing Darlington is part of the nutrient neutrality catchment area of the river Tees, no new permissions for housing developments can be granted at the moment. The downturn has yet to be felt due to existing permissions continuing to be built out. For the period April to the end of September there has been 341 completions and 296 starts.

## Economy

21. The number of residents claiming unemployment benefits continues to fall to a level similar to pre-pandemic rates. It is expected the claimant count rate will be impacted by the current business environment, where rising costs and low confidence mean that many businesses are stagnating on growth plans, reviewing operating costs and suspending recruitment.
22. The economically active rate has remained around 80% from April to Dec 2021. The July to June figure of 79.2% is above both the England and regional average highlighting the growth in new employment opportunities within the area.

## Environmental Health

23. 531 noise were complaints investigated and closed, 97.6% were within the target of six weeks. The increase in noise complaints has continued compared to pre-Covid levels.

## Performance Summary

24. Performance of the four indicators reported with 6 monthly targets.

- (a) Three of the indicators show performance better than their target.

ECI 401	New homes delivered against annual target
HBS 009	% of Council Tax collected in year
HBS 010	% of Business Rates collected in-year

- (b) One indicator show's performance not as good as their target.

HBS 003	Amount in £s of Housing Benefit overpayments recovered
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25. Performance of the twenty-two indicators reported:

- (a) Of the twenty-two indicators seventeen can be compared against their data at Qtr 2 2021/22.
- (b) Twelve indicators are showing performance better than at this time last year.

CUL 080a	Town centre footfall weekly average
ECI 105	% of non-major planning development decisions within 8 weeks or within agreed time (EoT)
ECI 106	24 months to date % of non major planning development decisions within 8 weeks or within agreed time (EoT)
ECI 321	Monthly unemployed claimant count
ECI 401	New homes delivered against annual target
FHR 003	Number of reportable employee accidents / ill health
FHR 008	Number of complaints upheld by the Local Government Ombudsman/Housing Ombudsman
FHR 009	Number of complaints upheld by the Information Commissioners Office
HBS 002	Amount in £s of Council Tax arrears collected
HBS 009	% of Council Tax collected in year
HBS 010	% of Business Rates collected in-year
REG 312a	% of noise complaints investigated and completed within 6 weeks of the date of receipt (except where diary sheet returned)

(c) Five indicators are showing performance not as good as at this time last year:

ECI 104	% of major planning applications decided within 13 weeks or within agreed time (EoT)
FHR 001	Number of FTE working days lost due to sickness (excluding schools)
FHR 019	Staff turnover - Voluntary Leavers
HBS 003	Amount in £s of Housing Benefit overpayments recovered
LGP 008	Contracted spend as a % of total non-salary spend

(d) One indicator has information available up to Qtr 1. When compared to the Qtr 1 period for 2021/22 of 79.8%, this gives performance of not as good.

ECI 327	Economically active rate - aged 16-64
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(e) Of the eighteen indicators reported quarterly eight can be compared against their previous quarter data.

(f) Three of the six indicators show performance better than at Qtr 1.



ECI 104	% of major planning applications decided within 13 weeks or within agreed time (EoT)
ECI 106	24 months to date % of non-major planning development decisions within 8 weeks or within agreed time (EoT)
REG 312a	% of noise complaints investigated and completed within 6 weeks of the date of receipt (except where diary sheet returned)

(g) Four of the indicators are showing performance not as good than at Qtr 1.

CUL 080a	Town centre footfall weekly average
ECI 105	% of non-major planning development decisions within 8 weeks or within agreed time (EoT)
ECI 321	Monthly unemployed claimant count
LGP 008	Contracted spend as a % of total non-salary spend

(h) One of the indicators shows Qtr 1 performance not as good than as Qtr 4.

ECI 327	Economically active rate - aged 16-64
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26. A detailed performance scorecard is attached at **Appendix 1**.

### **Recommendations**

27. It is recommended that performance information provided in this report is reviewed and noted, and relevant queries raised with appropriate Assistant Directors.

**Ian Thompson**  
**Assistant Director – Community Services**

**Mark Ladyman**  
**Assistant Director – Economic Growth**

**Luke Swinhoe**  
**Assistant Director – Law and Governance**

**Anthony Sandys**  
**Assistant Director – Housing and Revenues**

**Brett Nielsen**  
**Assistant Director – Resources**

### **Background Papers**

No background papers were used in the preparation of this report.

S17 Crime and Disorder	This report supports the Councils Crime and Disorder responsibilities
Health and Wellbeing	This report supports performance improvement relating to improving the health and wellbeing of residents
Carbon Impact and Climate Change	There are no specific carbon impact issues in this report.
Diversity	This report supports the promotion of diversity
Wards Affected	This report supports performance improvement across all Wards
Groups Affected	This report supports performance improvement which benefits all groups
Budget and Policy Framework	This report does not represent a change to the budget and policy framework
Key Decision	This is not a key decision
Urgent Decision	This is not an urgent decision
Council Plan	This report contributes to the Council Plan by involving Members in the scrutiny of performance relating to the delivery of outcomes
Efficiency	Scrutiny of performance is integral to optimising outcomes.
Impact on Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers

## MAIN REPORT

### Information and Analysis

#### Human Resources

28. FHR 001 - Number of FTE working days lost due to sickness (excluding schools):

The number of days lost to sickness at Q2 is higher than at the same point in 2021/22. Over 50% of the increase in days lost this quarter have been as a result of Covid 19 absence, which for the majority of last year was not recorded as sickness during the initial isolation period, in line with national practice. Sickness management continues to be a priority for managers at all levels with support provided by HR. Wellbeing activities continue to be a key priority from our workforce strategy to promote the health and wellbeing of our staff. Many activities have been offered during the first half of the year with further planned for the remainder of the year with health promotion and awareness activities on the programme.

29. FHR 019 - Staff turnover - Voluntary Leavers:

The number of staff leaving the employment of the Council up to the end of Q2 is slightly higher (0.2%) than at the same period last year. This is expected as local success in attracting new employers to Darlington and national recruitment issues following the pandemic have created many new employment opportunities, which has resulted in staff moving. The Council continues to undertake exit interviews with all our staff that leave, to understand why people leave and to inform on any improvements where needed. From those interviews, 90% of people completing exit surveys stated they would work for DBC again. We are working hard to recruit and retain the best talent, in a very competitive employment market. We have undertaken a review of our recruitment processes, with targeted promotion of Council vacancies through various routes e.g. social media and recruitment fairs, which have resulted in successful recruitment. We continue to develop our package of benefits as an employer with new initiatives and wellbeing projects to make the Council an attractive place to work.

#### Health and Safety

30. FHR 003 - Number of reportable employee accidents / ill health:

The total number of reports to the HSE as required by the Reporting of Injuries Diseases and Dangerous Occurrences Regulations (RIDDOR) is 4, which is lower than at the quarter 2 for 2021/22. All accidents and ill health reports are investigated by management and the Health & Safety team to establish the causes, to identify issues or trends and make recommendations to prevent reoccurrence. Health and Safety is a key priority for the Council at all levels and continues to be promoted through all working practices.

#### Complaints

31. FHR 008 - Number of complaints upheld by the Local Government Ombudsman/Housing Ombudsman:

Three complaints have been upheld in 2022/23 to date, compared to four at Quarter 2 in 2021/22.

32. FHR 009 - Number of complaints upheld by the Information Commissioners Office:

One complaint has been upheld in 2022/23 to date, compared to two in 2021/22.

### **Procurement**

33. LGP 008 - Contracted spend as a % of total non-salary spend:

Increased communication announcements and a refreshed intranet page over the past year has helped officers to better understand and the procurement rules which has contributed to the figure remaining around 85% for the third consecutive year. In quarter 2 there was a slight reduction (which is similar to what was experienced in the preceding year).

### **Council Tax**

34. HBS 002 - Amount in £s of Council Tax arrears collected:

The amount of Council Tax arrears collected for quarter 2 has exceeded the target for 2022/23, with £1.00 million collected compared to £0.81 million for the same period in 2021/22. The amount of outstanding arrears increased due to Covid from £5.0 million at the end of quarter 2 in 2021/22 to £5.9 million at the end of quarter 2 in 2022/23, but recovery action restarted in the first quarter of 2022/23, which explains the increase in arrears collection.

### **Housing Benefits**

35. HBS 003 - Amount in £s of Housing Benefit overpayments recovered:

The amount of Housing Benefit overpayments collected in quarter 2 was lower than the target for 2022/23. £259k of overpayments were collected, compared to £269k collected for the same period in 2021/22. However, collection rates are currently at 118% of the new overpayment debt created (£220k) and the overall outstanding debt is decreasing (currently at £1.64 million). It is likely that as Housing Benefit claims continue to transfer to Universal Credit, the amount of Housing Benefit overpayments created (and therefore the amount collected) will continue to decrease.

### **Business Rates**

36. HBS 010 - % of Business Rates collected in-year:

The percentage of Business Rates collected exceeded the target for quarter 2, with 62.5% of Business Rates collected, compared to 53.5% in quarter 2 of 2021/22. The main reason for this increase in performance was due to the continuing award of Covid Additional Relief being awarded in quarter 1, significantly reducing the amount of Business Rates to pay. The overall amount collected by quarter 2 was £16.9 million compared to £16.8 million by quarter 2 of 2021/22.

## Culture

### 37. CUL 080a - Town centre footfall weekly average:

Footfall has continued to increase year on year in Darlington since 2020. The programming of events throughout 2022 continue to attract new visitors to Darlington with some fantastic feedback. Darlington has continued to welcome a number of new independent retailers to the town centre and the continued works programme with the Towns Fund is improving shop fronts within the Skinnergate and Yards areas. Darlington has been part of the High Street Task Force initiative and awaiting reports and feedback for further development opportunities to enhance and continue to look at methods to improve the town centre and attract more businesses, residents and visitors to Darlington.

## Planning Applications

38. ECI 104 - % of major planning applications decided within 13 weeks or within agreed time: The low number applications, (9) continue to sway the figures, but 7 cases met the target equating to 78 % of the total.

39. ECI 105 % of non-major planning development decisions within 8 weeks or within agreed time:

This indicator continues to show that 95% of non major or Household type applications were decided within Target or an agreed time.

40. ECI 106 - 24 months to date % of non major planning development decisions within 8 weeks or within agreed time:

For the 24 months to date indicator the department shows 88.3% of non major or Household type applications are decided within Target or an agreed time.

## Economy

41. ECI 321 - Monthly unemployed claimant count:

Throughout 2022, the monthly unemployed claimant count has steadily decreased up to July 2022 – a trend which is mirrored in both regional and national statistics. These decreases have reduced the claimant count to a level similar to pre-pandemic rates. Since July 2022, consecutive increases have been recorded, with the claimant count in September 2022 now standing at 4.4%. The claimant count rate will be impacted by the current business environment, where rising costs and low business confidence mean that many businesses are generally stagnating on growth plans, reviewing operating costs and suspending recruitment and taking on new staff.

42. ECI 327 - Economically active rate - aged 16-64:

The economically active rate has remained around 80% from April to Dec 2021. The July to June figure of 79.2% is above both the England average of 78.8% and North East Average of 74.6% highlighting the growth in new employment opportunities within the area.

## **Planning Policy**

### 43. ECI 401 - New homes delivered against annual target:

The Local Plan was adopted in February. It was hoped this would result in a number of planning applications to promote economic growth. The Government announced in March 2022 that Darlington was part of the Nutrient Neutrality catchment area of the river Tees. The impact of this is that no new permissions for housing developments can be granted until it can be demonstrated to the satisfaction of Natural England that any development would not increase the release of nutrients (Nitrates) into the river Tees or its tributaries. This is continuing to delay the granting of planning permissions which ultimately will impact on housing delivery. However, the downturn has yet to be felt due to existing permissions continuing to be built out. For the period April to the end of September there has been 341 completions and 296 starts.

## **Environmental Health**

### 44. REG 312a – % of noise complaints investigated and completed within 6 weeks of the date of receipt:

For Quarter 1 and 2 of the 531 noise complaints investigated and closed 97.6% were within the target of 6 weeks. The increase in noise complaints has continued compared to pre-Covid levels.

SCRUTINY - ECONOMY & RESOURCES 2022/23 QUARTER 2										APPENDIX 1			
Indicator	Title	Format	Reported	What is best	2019 / 2020	2020 / 2021	2021 / 2022	2022/23 - Q1	2022/23 - Q2	Target	Qtr 2 compared to Qtr 1	2021/22 Qtr 2	2022/23 compared to 2021/22
CUL 080a	Town centre footfall weekly average	Number	Monthly	Higher	No data available	139,536	274,444	313,355	297,496	NA	↓	283,165	↑
ECI 104	% of major planning applications decided within 13 weeks or within agreed time (EoT)	Percentage	Quarterly	Higher	87.1%	80.0%	100.0%	75.0%	77.8%	NA	↑	100.0%	↓
ECI 105	% of non major planning development decisions within 8 weeks or within agreed time (EoT)	Percentage	Quarterly	Higher	87.4%	76.4%	88.5%	97.4%	95.9%	NA	↓	87.5%	↑
ECI 106	24 months to date % of non major planning development decisions within 8 weeks or within agreed time (EoT)	Percentage	Quarterly	Higher	88.8%	86.7%	87.3%	88.1%	88.4%	NA	↑	86.4%	↑
ECI 321	Monthly unemployed claimant count	Percentage	Monthly	Lower	4.8%	7.2%	4.6%	4.2%	4.4%	NA	↓	5.7%	↑
ECI 327	Economically active rate - aged 16-64	Percentage	Quarterly	Higher	80.0%	77.7%	81.1%	79.2%	No data available	NA	NA	79.6%	NA
ECI 329	Average annual income - Darlington residents	£	Annually	Higher	£23,520	£24,146	£24,280	No data available	No data available	NA	NA	No data available	NA
ECI 330	Average annual income - Darlington employees	£	Annually	Higher	£23,658	£23,299	£23,149	No data available	No data available	NA	NA	No data available	NA
ECI 401	New homes delivered against annual target	Number	Quarterly	Higher	537	545	511	199	341	NA	NA	277	↑
FHR 001	Number of FTE working days lost due to sickness (excluding schools)	Average Days	Monthly	Lower	8.7	6.7	8.2	2.1	4.9	NA	NA	3.8	↓
FHR 003	Number of reportable employee accidents / ill health	Number	Quarterly	Lower	4	5	12	3	4	NA	NA	5	↑
FHR 008	Number of complaints upheld by the Local Government Ombudsman/Housing Ombudsman	Number	Quarterly	Lower	6	5	7	0	3	NA	NA	4	↑
FHR 009	Number of complaints upheld by the Information Commissioners Office	Number	Quarterly	Lower	2	1	2	0	1	NA	NA	2	↑
FHR 019	Staff turnover - Voluntary Leavers	Percentage	Quarterly	Lower	7.1%	6.6%	10.5%	2.2%	5.1%	NA	NA	4.9%	↓
HBS 002	Amount in £s of Council Tax arrears collected	£	Monthly	Higher	£1,243,505	£1,234,774	£1,546,390	£399,427	£1,017,446	£500,000	NA	£806,156	↑
HBS 003	Amount in £s of Housing Benefit overpayments recovered	£	Quarterly	Higher	£939,792	£646,397	£568,423	£141,970	£259,293	£300,000	NA	£269,196	↓
HBS 009	% of Council Tax collected in year	Percentage	Monthly	Higher	96.2%	95.8%	94.9%	27.1%	53.0%	52.7%	NA	52.1%	↑
HBS 010	% of Business Rates collected in-year	Percentage	Monthly	Higher	99.4%	97.1%	98.1%	40.6%	62.5%	54.2%	NA	53.5%	↑
LGP 008	Contracted spend as a % of total non-salary spend	Percentage	Quarterly	Higher	86.7%	86.6%	85.6%	86.0%	83.7%	NA	↓	84.9%	↓

**SCRUTINY - ECONOMY & RESOURCES 2022/23 QUARTER 2**

**APPENDIX 1**

Indicator	Title	Format	Reported	What is best	2019 / 2020	2020 / 2021	2021 / 2022	2022/23 - Q1	2022/23 - Q2	Target	Qtr 2 compared to Qtr 1	2021/22 Qtr 2	2022/23 compared to 2021/22
REG 301	Environmental Health : % of food premises which are inspected within the financial year in which they are due	Percentage	Annually	Higher	94.1%	18.1%	43.5%	No data	No data	<b>NA</b>	<b>NA</b>	No data available	<b>NA</b>
REG 308	Environmental Health: % of premises broadly compliant for food hygiene	Percentage	Annually	Higher	96.1%	97.7%	98.5%	No data	No data	<b>NA</b>	<b>NA</b>	No data available	<b>NA</b>
REG 312a	% of noise complaints investigated and completed within 6 weeks of the date of receipt (except where diary sheet returned)	Percentage	Quarterly	Higher	95.5%	97.7%	95.6%	96.7%	97.6%	<b>NA</b>	↑	96.0%	↑
											Better than =		↑
											Not as good as =		↓
											The same as =		↔



**ECONOMY AND RESOURCES SCRUTINY COMMITTEE  
5 JANUARY 2023**

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**ECONOMY AND RESOURCES SCRUTINY COMMITTEE –  
WORK PROGRAMME**

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**SUMMARY REPORT**

**Purpose of the Report**

1. To consider the work programme items scheduled to be considered by this Scrutiny Committee during the next Municipal Year and to consider any additional areas which Members would like to suggest should be included.

**Summary**

2. Members are requested to consider the attached draft work programme (**Appendix 1**) for the next Municipal Year which has been prepared based on Officers recommendations and recommendations previously agreed by this Scrutiny Committee.
3. Once the work programme has been approved by this Scrutiny Committee, any additional areas of work which Members wish to add to the agreed work programme will require the completion of a quad of aims in accordance with the previously approved procedure.

**Recommendation**

4. Members are requested to consider and approve the attached draft work programme as the agreed work programme and consider any additional items which they might wish to include.

**Luke Swinhoe  
Assistant Director Law and Governance**

**Background Papers**

No background papers were used in the preparation of this report.

Shirley Wright: Extension 5998

S17 Crime and Disorder	This report has no implications for Crime and Disorder
Health and Well Being	This report has no direct implications to the Health and Well Being of residents of Darlington.
Carbon Impact and Climate Change	There are no issues which this report needs to address.
Diversity	There are no issues relating to diversity which this report needs to address
Wards Affected	The impact of the report on any individual Ward is considered to be minimal.
Groups Affected	The impact of the report on any individual Group is considered to be minimal.
Budget and Policy Framework	This report does not represent a change to the budget and policy framework.
Key Decision	This is not a key decision.
Urgent Decision	This is not an urgent decision.
Council Plan	The report contributes to the Council Plan in a number of ways through the involvement of Members in contributing to the delivery of the Plan.
Efficiency	The Work Programmes are integral to scrutinising and monitoring services efficiently (and effectively), however this report does not identify specific efficiency savings.
Impact on Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers

## MAIN REPORT

### Information and Analysis

5. The format of the proposed work programme has been reviewed to enable Members of this Scrutiny Committee to provide a rigorous and informed challenge to the areas for discussion.
6. The Council Plan sets the vision and strategic direction for the Council through to May 2023, with its overarching focus being 'Delivering Success for Darlington'.
7. In approving the Council Plan, Members have agreed to the vision for Darlington which is a place where people want to live and businesses want to locate, where the economy continues to grow, where people are happy and proud of the borough and where everyone has the opportunity to maximise their potential.
8. The vision for the Economy Portfolio is :-

**'a borough where economic growth is high and the benefits are enjoyed by all residents'**

by delivering

- (a) More sustainable and well paid jobs
- (b) More businesses
- (c) More homes

9. The vision for the Resources Portfolio is :-

**'a Council that is financially stable and delivering much needed services and support for the Borough'**

### Forward Plan and Additional Items

10. Once the Work Programme has been agreed by this Scrutiny Committee, any Member seeking to add a new item to the work programme will need to complete a quad of aims. A revised process for adding an item to a previously approved work programme, has been agreed by the Monitoring and Co-ordination Group.
11. Details of the items included on the Forward Plan has been attached at **Appendix 2** for information.

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## ECONOMY AND RESOURCES SCRUTINY COMMITTEE WORK PROGRAMME

	Topic	Timescale	Lead Officer	Scrutiny's Role
<b>RESOURCES</b>				
	Performance Management Framework	Work to be undertaken to look at relevant PI's. Informal meeting to be arranged	Relevant Assistant Directors	To understand/monitor and challenge the indicators
	Medium-Term Financial Plan - Monitoring	Quarterly monitoring reports to be submitted to meetings of this Scrutiny Committee	Brett Nielsen	To contribute and challenge the Medium-Term Financial Plan and assist with the implementation and development of the required savings
	Medium-Term Financial Plan	December – February 2022/23	Brett Nielsen	To provide a response to Cabinet on the proposals in relation to the Medium-Term Financial Plan
	Capital Programme and project Position Statement	Quarterly monitoring reports to be submitted to meetings of this Scrutiny Committee	Anthony Hewitt	To look at the position
	Customer Services and Digital Strategy	3 November 2022 2 February 2023	Anthony Sandys	To brief Members on the work being undertaken

	Equality Policy	2 February 2023	Ellie Walker	To brief Members on the work undertaken to refresh the existing Equality Policy prior to consideration by Cabinet on 7 March 2023.
<b>ECONOMY</b>				
106	Economic Strategy	3 November 2022 2 February 2023	Mark Ladyman	Development of Strategy
114	Housing Strategy	TBC	David Hand	Development of the Strategy and Actions
209	Climate Change	On-going	Cabinet Member	To update on the work of the Review Group
	Levelling Up	TBC	Mark Ladyman	
	Markets Update	Presentation to be arranged November 2022	Mark Ladyman	To update Scrutiny on compliance with the contract
	Towns Fund	Presentation to be arranged November 2022	Mark Ladyman	To update Scrutiny

## ARCHIVED ITEMS

	Topic	Timescale	Lead Officer	Scrutiny's Role
<b>RESOURCES</b>				
	Sickness Absence Year-end turn out	Briefing note circulated to Members of the Scrutiny Committee	Brett Nielsen	N/A
	Health and Safety Year-end turn out	Briefing note circulated to Members of the Scrutiny Committee	Brett Nielsen	N/A
	Complaints, Compliments and Comments - Annual Report 2019/20	1 September 2022	Lee Downey	To look at the position
	Complaints Made to Local Government Ombudsman	1 September 2022	Lee Downey	To consider the outcome of cases which have been determined by the Local Government and Social Care Ombudsman (LGSCO) and the Housing Ombudsman (HO) and forward any view to Cabinet
	Investment Fund	1 September 2022	Brett Nielsen	To consider progress against the agreed investments being funded through the Investment Fund.

	Council Tax Support Scheme	3 November 2022	Anthony Sandys	To provide comment to Cabinet on the proposed scheme
	Council Tax Exemption for Care Leavers	3 November 2022	Anthony Sandys	
<b>ECONOMY</b>				
	Business Week 2022	3 November 2022	Mark Ladyman	To update Scrutiny



**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**APPENDIX 2**



**FORWARD PLAN  
FOR THE PERIOD: 7 DECEMBER 2022 - 30 APRIL 2023**

Title	Decision Maker and Date
Medium Term Financial Plan - Investing in and Delivering Success for Darlington	Cabinet 13 Dec 2022
Skerningham Garden Village Design Code	Cabinet 13 Dec 2022
Amendments to the Disabled Facilities Grant	Cabinet 10 Jan 2023
Climate Change	Council 26 Jan 2023  Cabinet 10 Jan 2023
East Street Office Development	Cabinet 10 Jan 2023
Future Development of Indoor Market	Cabinet 10 Jan 2023
Maintained Schools Capital Programme - Summer 2023	Cabinet 10 Jan 2023
Proposed Construction and Skills Hub on Council Land at Faverdale	Cabinet 10 Jan 2023
Quarter 2 - Council Plan 2020/23 - Delivering Success for Darlington - Performance Report	Cabinet 10 Jan 2023
Schedule of Transactions - January 2023	Cabinet 10 Jan 2023
Calendar of Council and Committee Meetings 2023/24	Cabinet 7 Feb 2023
Darlington Capital Strategy including Capital Programme	Council 16 Feb 2023  Cabinet 7 Feb 2023
Housing Revenue Account - Medium Term Financial Plan 2023/24 to 2026/27	Council 16 Feb 2023  Cabinet 7 Feb 2023
Land at Blackwell – Proposed Development and Parkland Restoration	Cabinet 7 Feb 2023
Medium Term Financial Plan 2023/24 to 2026/27	Council 16 Feb 2023  Cabinet 7 Feb 2023
Project Position Statement and Capital Programme Monitoring - Quarter 3	Cabinet 7 Feb 2023
Prudential Indicators and Treasury Management Strategy Report 2023/24	Council 16 Feb 2023  Cabinet 7 Feb 2023
Revenue Budget Monitoring - Quarter 3	Cabinet 7 Feb 2023
Schools Admissions 2024/25	Cabinet 7 Feb 2023
Housing Services Allocations Policy	Cabinet 7 Mar 2023
Housing Services Damp and Mould Policy	Cabinet 7 Mar 2023
Housing Services Low Cost Home Ownership Policy	Cabinet 7 Mar 2023

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

Local Transport Plan	Cabinet 7 Mar 2023
Regulatory Investigatory Powers Act 2000 (RIPA)	Cabinet 7 Mar 2023
Annual Procurement Plan	Cabinet 25 Apr 2023